

Minutes of the Eaton Bray Parish Council Meeting
Held on 3rd July 2006 at 7:30 p.m.

Present:Cllrs: M. Beal (In the Chair)
R. Brand
J. Conner
M. Heyland.
D. Marriage.
D. Pearson
L. Tribbick

Also Present: Two members of the public,
Mr Hines and Mr Bagni

1. Apologies: Cllr Windmill
E. Bird (Parish Clerk)

2. Specific Declarations of Interest:

No specific declarations

3. Public Forum:

- Mr Hines presented the council with a letter re the condition of the road surface outside his house. Clerk to investigate
 - Mr Hines brought to the councils notice
 - A refuse collection vehicle has hit a tree in School Lane; the tree is now in the road. Clerk to ask J. Hopwood to investigate
 - Fly Tipping in Dyers Lane. Clerk already aware.
 - The kissing gates in Holmans Field are missing. This matter is in hand (see GP report item iv) DM
 - The goalpost in Holmans Field has been moved to a new position (1 goalpost is missing remaining post in original position)
- Mr Hines asked about developments concerning his daughter's grave.

4. Chairman's Correspondence and Comments.

The following correspondence has been received:

- Letter fom Mrs. Robinson regarding overhanging trees etc.to rear of Mill End Close
- Letter from local M.P. giving dates of surgeries but no times.
- Letter from BATPC – to go in circulation file.
- Letter from a resident in the Nurseries asking if the apple trees sited on the grass verge could be pruned. Clerk to investigate whose responsibility this is.
- Letter from Eaton Bray Lawn Tennis Club requesting permission to re-surface and re-fence two tennis courts. Mr Bagni said that the contractor who is L.T.A approved would need access. The work would take approximately one month and would be completed in either October or March.
Cllr Marriage Proposed, seconded by Cllr Heyland, that permission is granted as long as the work does not inconvenience other users of the recreation ground. Carried Unanimously.
- Letter from the Eaton Bray Cricket Club asking for details of lease, in particular expiry date. Clerk to add to Oct meeting

Action

Clerk

Clerk

DM

Clerk

Clerk

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<ul style="list-style-type: none"> The Chairman explained the Clerk's Absence. The Coffee Tavern Cottage is now empty as the former resident has gone into a care home, the rent has been paid to 3-7-06 and relatives have been given two weeks free in order to clear the cottage. 	
<p>Implications</p>	
<ul style="list-style-type: none"> Clerk to apply to have the council tax relaxed. Insurances need checking The whole property will need a complete overhaul and redecoration. Trustees will need to decide the way forward for the property. In the 1961 conveyancing there is no mention of the cottage as part of the Coffee Tavern, the council needs to consult the archives in Bedford to discover the exact situation. All councillors are asked to pool any information they might have. 	<p>Clerk Clerk</p>
<ul style="list-style-type: none"> Cllr Pearson indicated that the hedge outside the cottage needs cutting. Clerk to contact J. Hopwood Cllr Tribbick asked the chairman if there was a deadline for filling the vacancy on the council. Chairman to make enquiries. 	<p>Clerk MB</p>
<p>5. Minutes of the Parish Meeting 5th June 2006</p>	
<ul style="list-style-type: none"> After corrections to the spellings of Janes (pg1118) Shaun Haydon (pg1120) and Wicksteed (pg1121) it was unanimously agreed to accept the minutes of the Parish Council Meeting of 5th June 2006 as a true and accurate record. The chairman signed minutes. Cllr Tribbick remarked that she was no longer receiving a copy of the accounts; Cllr Beal stated that he would attend to this matter. 	<p>MB</p>
<p>6. District and County Representatives:</p>	
<ul style="list-style-type: none"> None present. 	
<p>7. Market Square Dog Bin.</p>	
<ul style="list-style-type: none"> A representative from the GP committee met with Mr Sparrow to give him details of a suitable bin, however Mr Sparrow has changed his mind with regard to sponsoring the bin as he now feels there is no longer a need for such a receptacle. 	
<p>8. BT Pole in the Pound:</p>	
<ul style="list-style-type: none"> BT has not responded to the letter from the council. Repeat letter to be sent via E-mail asking for a meeting. Copy of letters to be sent to Customer Complaints Service with history. 	<p>Clerk</p>
<p>9. Chilterns AONB Grant – Village Signpost.</p>	
<ul style="list-style-type: none"> Signpost has now been chosen, it will show points of interest around the village Grant money needs to be claimed. It was suggested that the council apply to the village fete committee for a grant to help with the installation of the signpost. 	<p>Clerk Clerk</p>
<p>10. Traffic Calming:</p>	
<p>All Councillors were reminded of the open meeting on Thursday 6th July.</p> <ul style="list-style-type: none"> Neil O'Leary "cameras in the village are not used, make use of what is available rather than install new equipment" The Road Safety Enforcement Team monitor "on a three week rotation on different days" Councillors asked for date and times of this monitoring to be made available to them. 	<p>Clerk Page 1124</p>

11. New Byelaws:

- There has been no response from Defra regarding the letter sent by the council asking for clarification on the 12 week advertising period.
- Cost of advertising and implementing needs to be investigated.
- Cllr Marriage to send Clerk copies of byelaws.
- All councillors need a complete copy of the 96/97 byelaws.

Clerk
DM
Clerk

12. Coffee Tavern:

Letter from Fire and Rescue Service 11-5- 06

- Stair lift not appropriate in such a confined space.
- Weekly tests on fire alarms should be carried out; Cllr Pearson is already performing this duty and will give the Clerk the records.
- Test should also be carried out on the emergency lighting; Cllr Pearson agreed to combine this with the fire alarm testing.

DP

The Luton and Beds Company who carry out the annual testing to be asked-:

- For Annual Test Certificates.
- If they are able to carry out PAT tests on small electrical equipment at the same time as their annual inspection.
- Cllr Brand offered to obtain full copies of regulations.

Clerk
Clerk
RB

Redecorating

- Cllr Pearson and the Clerk have drawn up a specification; two other councillors are needed to give approval, once approved the specification should be sent out as a matter of urgency.
- The specification to be headed by the following motion- proposed by Cllr Heyland and seconded by Cllr Marriage 'Eaton Bray Parish Council as the Corporate Body Trustees of the Coffee Tavern Trust (Reg Charity)' would like to request a quotation for..... Carried unanimously

Clerk

Chimney Flashing

- Cllr Pearson suggested asking a reputable builder, Alan Barnard to put up scaffolding and give an estimate for the work required, if this was considered reasonable the go ahead should be given. Agreed.
- So that the work can begin as soon as possible the following motion was proposed by Cllr Marriage and seconded by Cllr Brand 'To effect speedy repairs to the Coffee Tavern the Parish Council resolve to give a grant for the full cost of the repairs and decoration to the Coffee Tavern'
Carried unanimously.

13. GP Committee Report:

Minutes

- The minutes of the GP meeting of 15th June 2006 were signed by Cllr Marriage as a true record of the meeting

Maps

- Cllr Marriage asked councillors to give the Clerk any maps which they had acquired as councillors.

All

Mill End Ransom Strip.

- David Granger has not kept the area as he is instructed to do.
Clerk to contact.
- Letter to be sent to residents to explain; item has been researched and the area is a walkway and it is a designated legal requirement that it should be kept clear at all times.

Clerk
Clerk

Conservation Area.

- Fence near bridge and mesh on bridge in need of repair. Cllr Marriage to contact JGS re delays to outstanding work and ask for quote re bridge repairs.
- Ouzel Water to clear water and banks.
- Edlesborough Parish Council to deal with their side.
- Clerk to contact Edlesborough Parish Clerk, re: gate cut into fence and the dumping of garden rubbish on their side of the bank.

Clerk

Handyman's Tool Kit.

- (P3) via Shaun Haydon has a strimmer which it has offered to let the Parish Council use. Parish Council to pay for service. At the present time Phil Gallaher new P3 representative has the strimmer.
- Handyman would need to go on a health and safety course.

Children's Play Equipment.

- Handyman will finish painting equipment in School Lane by the end of July and will then start at the Rye.
- Cllr Marriage has received a new quote of £2311 from Wicksteed to complete the repairs as advised by ROSPA. It was proposed by Cllr Beal and seconded by Cllr Tribbick that the council should accept the quote and instruct Wicksteed to proceed as documented.

Clerk

Carried Unanimously.

14. Other Matters Arising:

Cemetery.

- The Clerk is to attend a Burial Ground Management Course next week.
- There was a general discussion about the condition of the cemetery.
- Cllrs Beal, Marriage and Conner to visit 11th July to inspect work carried out on extension and condition of the cemetery.

MB, DM,
JC

15. Emergency Services:

Nothing to Report

16. Draining of Football Pitch:

- Cllrs Marriage and Pearson declared a specific interest and withdrew.
- The Sports and Social club have received a quote for the vertidrainage of the football pitch and asked that they may proceed with this. Proposed by Cllr Heyland to proceed, Seconded by Cllr Tribbick, Carried unanimously

17. Separating Coffee Tavern and Parish Council Accounts.

- It was resolved to begin the process as soon as possible with early November seen as deadline.

18. Signing of Annual Accounts for Year to March 31st 2006

- Cllr Beal explained that the accountant R. Foster was completely satisfied with the accounts as they are and has signed them. The accountant is aware that in the year 2006/2007 a new system will be put in place to separate the two accounts.
- It was proposed by Cllr Brand and seconded by Cllr Marriage- that the Council accept the annual return as proposed by R Foster and authorise the chairman to sign.
- Cllr Tribbick asked for the vote to be recorded. •
- Cllrs Beal, Brand, Pearson, Marriage and Conner Voted for the proposal Cllr Tribbick voted against.

Carried 5 votes for 1 against.

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19. Clerk:

- Not available

20. Next Agenda:

- Coffee Tavern Accounts
- Youth Club Leaders Report
- Sports and Social Club Report.

21. Planning:

- Mr James and his architect submitted new plans, which had taken into account, the points raised by nearby residents.
- Cllrs Conner and Pearson sited a specific interest and withdrew
- No objections were raised

There were no objections to the following Planning Applications:

SB-TP-06-0669	Roebuck Garage
SB-TP-06-0624	Springfield
SB-TP-06-0606	15 Greenways
SB-TP-06-0582	5 Bower Close

22. Accounts:

The Chairman proposed to pay the June accounts seconded by Cllr Marriage and agreed unanimously.

23. A.O.B.

- Cllr Marriage raised the question of the rent paid by the Sports and Social Club. The club would like to pay the rent monthly rather than quarterly. It was agreed to add a codicil to the lease to this effect.
- Clerk to check lease, when started, how much rent has been received to date.

Clerk

The meeting closed at 11:10 p.m.