

EATON BRAY PARISH COUNCIL

Email: clerk@ebpc.co.uk Website: www.ebpc.co.uk

Minutes of the Eaton Bray Parish Council

Held on 5th October 2009 at The Coffee Tavern

PRESENT	Cllr D. Marriage (<i>Chairman</i>) Cllr J. Conner Cllr D. Pearson	Cllr A. Garofall Cllr M. Hawkes Cllr R. Windmill
IN ATTENDANCE	Heidi Head (<i>Parish Clerk</i>)	
ALSO PRESENT	PC Viv Dady General Public x7	

1. APOLOGIES FOR ABSENCE

Ward Cllr Marion Mustoe, Cllr Moxey, Cllr Heyland and Cllr Brand sent their apologies for absence.

2. SPECIFIC DELARATION OF INTEREST

There were no declarations of interest.

3. PUBLIC OPEN FORUM

The Parish Council were asked if they had agreed to additional dog bins within the parish. It was confirmed that additional bins had been purchased and are due to be installed at: (i) Market Square (ii) Church Lane (iii) Holmans Field (iv) The Meads [x2]. A question as to the delay, from the police, with regards to the proposed installation of a camera at land adjacent Eaton Park/High Street; the Parish Council agreed to contact the police to enquire as to what is happening with this proposal. In addition the Clerk was asked to write to Ward Cllr Ken Janes to obtain details regarding any developments on this land with Central Bedfordshire. All agreed.

Clerk
Clerk

4. CHAIRMAN'S COMMENTS AND CORRESPONDENCE

- 1) Email from Cllr Rick Brand putting in his resignation as Councillor on Eaton Bray Parish Council: It was recommended the Clerk write to Cllr Brand on behalf of the Parish Council confirming his resignation. All agreed.
- 2) Letter from Andrew Selous MP regarding planning processes/concerns with policing in the parish; read to all Councillors.
- 3) Email from Chair of Governors, Eaton Bray Lower School regarding their decision not to have Parish Council representation on the board; it was suggested Cllr Marriage contact the school, expressing the Parish Council's disappointment in their decision, and to understand the reasons for this. All agreed.
- 4) Email from a resident regarding parking issues at Knights Close; it was recommended the Clerk write/refer this issue to Central Bedfordshire to action. All agreed.
- 5) Email from Elizabeth Hunt regarding information from Parish Council for her studies; it was agreed for the Clerk to respond.
- 6) Letter from Central Bedfordshire on The Licensing Act, Review of licensing policy; it was agreed to forward to the General Purposes Working Group.
- 7) Letter from Central Bedfordshire on The Gambling Act, Review of Statement of Principles; it was agreed to forward to the General Purposes Working Group.
- 8) Letter from The London Green Belt Council; it was recommended Cllr Pearson/Cllr Moxey look into further. All agreed.

Cllr Marriage

Clerk

Clerk

Clerk

GP Working Group

GP Working Group

Cllr Pearson/
Cllr Moxey

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- 9) Invite from BATPC for their AGM Meeting, 22nd October 2009 at St Mark's Church Community Hall, Brickhill; it was suggested Cllr Conner look at this. All agreed. Cllr Conner
- 10) Invite from BRCC to their AGM, 7th October 2009 at Haynes Village Hall, Haynes; unfortunately no councillors are able to attend, it was suggest the Clerk write to sent the Parish Council's apologies and ask for a copy of the meeting minutes/notes to be forwarded. All agreed. Clerk
- 11) Invite from Central Bedfordshire – The Big Care Debate; no councillors are able to attend.
- 12) Invitation to the Chairman of the Parish Council to attend the welcome meeting to the new Vicar of St Mary's Church, 2nd November 2009; due to the welcome meeting being the same date/time as the Parish Council meeting it was recommended that Cllr Marriage attend and Cllr Hawkes offered to Chair the meeting on the 2nd November next. All agreed. Cllr Marriage/
Cllr Hawkes
- 13) Letter from Bedfordshire Police regarding a new initiative on the reporting of incidents/problems occurring in the parish; this is for repeat issues which can be from housing issues to annoyance youths, giving the residents/members of a group to support the police in recording repeat incidents. It was agreed that the Parish Council would need to look into this further. All agreed. Parish Council
- 14) A letter has been received regarding concerns raised with the number of heavy goods vehicles using the village roads. The findings are that due to the low numbers of heavy goods vehicles using the road, there is currently no further action needed. Placed in read file.
- 15) Letter from Bedfordshire Police informing the parish that Inspector Steve Barrett is no longer the contact for neighbourhood policing within the parish and that his replacement is Inspector Bernie White; read to all Councillors.

5. POLICE REPRESENTATIVES

PC Viv Dady attended the meeting. PC Dady was asked about the installation of a police camera in the High Street and the Parish Council were informed that this is not an area in which she is directly involved, and for the Parish Council to take this up directly with those that are responsible for this installation. As Sgt. McBrearty has left his post, we will write to Inspector B. White. Clerk

PC Dady confirmed that the police are still looking into the installation of a mobile skate park, however have been coming up with a number of obstacles with this; one being cost. It was proposed that the Parish Council contribute £100 towards this cost, it was agreed unanimously. Therefore PC Dady will write to the Clerk in due course with relevant details. Agreed. PC Dady/Clerk

PC Dady was asked whether the Bedfordshire Ringmaster service is able to send out notifications to users of any solved crimes to show what the police actually do get resolved (Thames Valley have done this in the past), PC Dady said she would enquire. PC Dady

6. CENTRAL BEDFORDSHIRE REPRESENTATIVES

There were no representatives for Central Bedfordshire Council in attendance at the meeting. However Cllr Marion Mustoe has been very active in supporting the Parish Council.

7. SIGNING OF MINUTES OF THE PARISH COUNCIL MEETING, 7th September

It was agreed to accept the minutes of the Parish Council Meeting held on the 7th September 2009. The Chairman then signed the minutes.

8. SIGNING OF MINUTES OF GENERAL PURPOSES WORKING GROUP, 10th September 2009

It was agreed to accept the minutes of the General Purposes Working Group held on the 10th September 2009. The Chairman signed the minutes.

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9. MATTERS ARISING (for information): PARISH COUNCIL & GENERAL PURPOSES MINUTES

It was suggested that minutes from Working Group Meeting's should be placed before the Parish Council and formally signed/agreed at the following Parish Council Meeting. All agreed.

(1) Eaton Bray Parish Council Meeting:

- Wicksteed: It was agreed for the Clerk to book Wicksteed for the annual inspection, with a recommendation that the Clerk book a full risk inspection/DDA (disability) report with a Parish Councillor (Cllr Hawkes) in attendance at that site visit. This was fully supported by the Parish Council to action.
- Allotments: Letters have gone out to all allotment tenants, with a deadline for payments being 31st October next. Failure to make the payment by that date will result in the termination of the tenancy for that plot. Available plots will then be offered to those on the waiting list.
- Parish Trees: The Clerk is still getting no response from Central Bedfordshire to visit the parish and look at trees causing concerns. The Clerk confirmed she will contact Central Bedfordshire again to organise this meeting.

(2) General Purposes Working Group:

- There were no matters arising.

10. PLANNING COMMITTEE REPORT

The Parish Council looked at the Planning Applications presented before them.

The following decisions were made by the Parish Council:

Application	Address/Development	Decision	Comments
CB/09/05535	1 The Comp/Single storey rear extension with roof terrace	No objection	-

The Clerk to report Parish Council's decision to the relevant authority. All agreed.

Clerk

11. BUSINESS MATTERS

(1) EB Lions/Football: EB Lions/Youth Football Club representatives addressed the meeting.

They explained that the club was formed in 1994 and since then has expanded to 200 children, of whom there are 16 teams and has been awarded 'Bedfordshire's FA Best Run Club in County' with the top-charter community status award. The club is now expanding to take in under 5/6's and therefore is looking for additional 11-a-side pitches and under-11/under-14's pitches. The two proposed areas are in The Rye and Bower Lane.

The Parish Council were asked to support EB Lions in their application for a grant and were asked to sign the club's grant form to confirm that EB Lions exists as a club. All agreed. The Clerk signed on behalf of the Parish Council.

(i)The Rye: to be used for youth 11-a-side matches, 7ft goals, pitch slightly smaller than full adult pitch (removable goals). Usage to be matches - Saturday/Sunday mornings, daylight hours only. It was put to the Parish Council accept this proposal, with a season to season review on the usage, and that if an Adult team in the parish is set up that as this is the only full sized adult pitch in the parish that they would also have use of this ground. It was proposed, seconded and agreed unanimously to this proposal. Clerk to write to the club with the agreement, stipulating the review of this agreement and should damage occur to the grounds (usage etc) then the agreement will also be reviewed. All agreed.

(ii)Bower Lane: to be used as a 3G/All weather training pitch, small pitch, for under 5's to under 11's. Training on Tuesday to Friday evenings. At this stage this is only a suggestion, as the club would need to apply for a grant for the land should this been agreed by the

Clerk

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Parish Council. The club were reminded that the Parish Council only own 1/3 of the land, with the other 2/3 belonging to St Mary's Church and agreement from the church would also be required. It was put to the Parish Council to agree in principle to the proposals, however further work is to be done on this. It was put to the vote – acceptx6, objectx1, unanimous vote in favour. Agreed.

- (2) **Parking in Knights Close:** As discussed in Item 4, sub-section (4).
- (3) **Fencing adjacent to St Mary's Church/Village Hall:** The Parish Council was reminded that the council has a duty towards the upkeep on the church/grounds. The 50ft boundary fence (belonging to the church) adjacent to the church/resident's property is in a state of disrepair and six quotations for the fence replacement have been received by the Parish Council. It was put to the council to accept the quotation from Jarrett Fencing, with the Parish Council paying for the fencing/installation at a maximum cost of £1750 (inc VAT) and the resident's to pick up the cost of having the site prepared. It was proposed, seconded, agreed unanimously for the work to proceed. Clerk to action. Clerk
- (4) **Damaged kissing gate, Park Lane:** It was proposed that the clerk obtain quotes for the work. All agreed. Clerk to action. Clerk
- (5) **Cricket Club Lease:** The Parish Council are waiting to hear back from the Cricket Club with regards to the proposed amendments to the current lease. Cllr Pearson agreed to chase the cricket club for their comments. Agreed. Cllr Pearson
- (6) **Bus Shelter, The Rye:** it was proposed that the Parish Council look at obtaining quotations for the work. All agreed. Clerk

12. REPORTS

- (1) **Conservation Area/P3:** It was put to the Parish Council to look at the hedging/maintenance of, within next year's budget. All agreed.
- (2) **Recreation Ground Improvements – Skate & Ride:** The Parish Council have verbally received confirmation from the main funders for the project that they are happy with the funding and the preferred contractors for the work, and are awaiting the contract from them for signature by Cllr Marriage and Cllr Windmill. It was put to Cllr Hawkes to contact the contractor, requesting their contract and to confirm that the build can commence, with a letter of intent being sent to them from the Parish Council. All agreed. Cllr Hawkes
- (3) **Coffee Tavern:**
 - General: The entrance hall and stairway have been redecorated and a new six month tenancy has been taken out by the tenants in the cottage.
 - (i) Deed of Appointment: this was placed before the Parish Council, with the amendments highlighted on the document on Item 1 (1.1.2.) (1.1.3.) which were agreed and accepted by the Parish Council. The deed was then signed and witnessed as required.
 - (ii) Stair Lift: The Parish Council were informed of the proposal to fit a stair lift in the Coffee Tavern, a recommendation by the disability audit. The cost for this lift will be £4,400, £2,500 to be paid from the Coffee Tavern Trust with a recommendation that the Parish Council support this installation by offering a gift of £1,900 towards the costs. It was proposed, seconding, agreed unanimously, to a maximum gift of £1,900 to the Coffee Tavern Trust. Agreed.

13. PARISH CLERK REPORT

- 1) The Clerk updated the Parish Council on the Village Gateway: the damaged gateway has now been mended and a small section of the gateway is due to be painted. However upon inspection the repaired gateway was given an undercoat and one top layer of paint. As the Parish Council had agreed for the other gateways to be finished off with a special top coat protection, it was agreed for an additional £30 to have the repaired gateway given this top coat.
- 2) The Clerk informed the Parish Council that she is happy to be the point of contact for the

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Carnival Committee and to book the road closure notice for the carnival, but wished to reiterate that her role would be to inform the Parish Council of any issues/actions that need discussion; however believes the main work should still be completed by the Carnival Committee. All agreed.

- 3) The Clerk informed the Parish Council that her computer system does not have a virus protection package installed and recommended that one be purchased. It was agreed that this should be done and the Parish Council proposed a spend of £100 max for this installation. All agreed. Clerk to action. Clerk
- 4) The Clerk proposed that the Parish Council look at putting together a report, to be placed in FOCUS and the website, outlining to all parishioners what they council have and are proposing to do within the parish. It was recommended this report be put together at the beginning of each financial year. All agreed. For action February 2010.
- 5) A resident had contacted the Clerk with regards to trees on land adjacent to their property in Wallace Drive. The Clerk is looking into who is responsible for this land and will get back to the Parish Council with her findings. Clerk
- 6) The Clerk informed the Parish Council that she is in receipt of insurance quotes for the Club House/Changing Rooms and it was agreed to go with the current Club House insurance company for cover. Clerk

14. TO RESOLVE TO PAY SEPTEMBER 2009 ACCOUNTS

It was unanimously agreed to pay the September 2009 accounts. In addition Parish Councillors were asked to report back to the Parish Council by the November Parish Council Meeting any expected spends for the next financial year. Parish Councillors

15. NEXT AGENDA

- Items for the Parish Council Meeting Agenda to be submitted to the Clerk **NO LATER THAN** Tuesday 20th October 2009. Parish Councillors

16. MISCELLANEOUS: It was noted that Cllr Moxey had tendered his resignation but this had now been withdrawn.

The meeting closed at 10:45pm.

Next meeting/s to be held:

- (1) Monday 2nd November 2009, 7:30pm at The Coffee Tavern
- (2) Monday 7th December 2009, 7:30pm at The Coffee Tavern