

EATON BRAY PARISH COUNCIL

Email: clerk@ebpc.co.uk Website: www.ebpc.co.uk

Minutes of the Eaton Bray Parish Council

Held on 7th June 2010 at The Coffee Tavern

PRESENT	Cllr M. Hawkes (<i>Chairman</i>) Cllr J. Conner Cllr A. Garofall Cllr M. Heyland	Cllr G. Johns Cllr D. Pearson Cllr R. Windmill
IN ATTENDANCE	Heidi Head (<i>Parish Clerk</i>)	
ALSO PRESENT	PC Viv Dady Cllr Marion Mustoe Sue Pethick, Central Beds Council	

1. APOLOGIES FOR ABSENCE

Cllr Marriage and Cllr Janes sent their apologies for absence

2. SPECIFIC DELARATION OF INTEREST

There were no declarations of interest.

3. PUBLIC OPEN FORUM

There were no members of the public present.

4. CHAIRMAN'S COMMENTS AND CORRESPONDENCE

- (1) Letter from Chiltern Planning Training regarding training for Town & Parish Councils, 1st July 2010 at Chiltern Gateways Centre, Dunstable Downs. Forwarded to Cllr Heyland to look into. Cllr Heyland
- (2) Email from a young resident who is interested in obtaining a t-shirt that was distributed at the Skate & Ride Opening Ceremony. Cllr Hawkes will speak to Cllr Marriage as to best way forward with this – one suggestion being to look into obtaining funding for these t-shirts. All agreed. Cllr Hawkes
- (3) Letter offering New Councillor Induction Training; 8th July 2010 and 28th July 2010, 7:30pm-9:30pm at Cardington Village Hall. Forwarded to Cllr Johns to look into, to inform Clerk if able to attend. All agreed. Cllr Johns
- (4) Email/Quotation regarding the fencing valuation for 12 High Street, Eaton Bray/St. Mary's Church; It was agreed to bring this item forward to Item 12, sub-section (3) for further discussion.
- (5) Letter from The Local Government Boundary Commission for England regarding the electoral review of Central Bedfordshire – draft recommendations – comments required by 12th July 2010; recommended be forwarded to General Purposes Working Group. All agreed. GP Working Group
- (6) Email from Mike Baldwin; Questionnaire on Whipsnade Heath & Whipsnade Green – response received by 31st July 2010; recommended be forwarded to General Purposes Working Group. All agreed. GP Working Group
- (7) Email from a resident expressing concerns with the road junction –Dunstable Road-Bower Lane/Harling Road after a serious accident occurred there recently. Details forwarded to Cllr Heyland to look into further. All agreed. Cllr Heyland

5. POLICE REPRESENTATIVES

PC Viv Dady attended the meeting.

Bus Stop/Nuisance Youths: The issue of problem youths hanging around the bus stop/Moor

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End was again raised with the police. The police confirmed that there have been fewer issues with this area since the previous council meeting, however are still keeping an eye on this area for any possible future problems.

Nuisance Youths/School Lane Car Park: The police confirmed that they were aware of the recent issues regarding loud noise/nuisance youths in School Lane Rec Ground car park and have attended the area when issues have been reported, dealing with those present at the time.

Nuisance Bikes: The police have had reports of nuisance motorbikes in the parish and are currently carrying out investigations into perpetrators of this.

Reporting of crimes: Once again the police wished to remind all residents to call the police, when encountering an incident, at any time of day, and to obtain as much detail as possible to aid the police in their investigations.

Youth Club: The setting up on this facility is still underway, with the police in correspondence with those wishing to run the club.

6. CENTRAL BEDFORDSHIRE REPRESENTATIVE/S

Ward Cllr Marion Mustoe attended the meeting.

Concern was raised regarding a planning application, that although was requested by the Parish Council to be called to the Development Management Committee, was not done - due to the Ward Councillor not being available. After conversations with Central Bedfordshire Council regarding this matter it was confirmed that the application could still be called in, therefore the Parish Council asked Cllr Mustoe if she would call this application into committee. All agreed. Cllr Mustoe/Clerk to action.

Cllr Mustoe/Clerk

Sue Pethick, Gypsy & Traveller Site Manager

Sue Pethick introduced herself to the council as the Gypsy & Traveller Site Manager from Central Bedfordshire Council who is responsible for the Chiltern View Site, explaining her role with this area. She informed the council that all residents on the site have to sign and agree to the rules set out within the Licence Agreement, failure to do so can lead to eviction from the site. The Clerk requested a copy of this agreement for the council's records. She wished to remind the council that it is hers (and police) main aim to ensure a peaceful and trouble-free environment from this site, wanting to build strong local partnerships with all residents. Issues when then arise are being dealt with accordingly. The Parish Council were invited to visit the site and meet the residents, the Clerk is to organise a date when a visit can be made. All agreed. The Parish Council thanked Sue Pethick for attending the meeting.

Clerk/Sue Pethick

7. SIGNING OF MINUTES OF THE ANNUAL PARISH MEETING, 10th May 2010

It was agreed unanimously to accept the minutes of the Parish Council Meeting held on the 10th May 2010; the Chairman signed the minutes.

8. SIGNING OF MINUTES OF THE ANNUAL PARISH COUNCIL MEETING, 11th May 2010

It was agreed unanimously to accept the minutes of the Parish Council Meeting held on the 11th May 2010; the Chairman signed the minutes.

9. SIGNING OF MINUTES OF GENERAL PURPOSES WORKING GROUP, 13th May 2010

It was agreed unanimously to accept the minutes of the General Purposes Working Group Meeting held on the 13th May 2010; the Chairman signed the minutes.

10. MATTERS ARISING (for information): PARISH COUNCIL & GENERAL PURPOSES MINUTES Eaton Bray Parish Council

Village Sign: Cllr Hawkes confirmed she is looking to the options available for the replacement arm.

Cricket Club: The Clerk reminded Cllr Pearson/Cllr Marriage if they could look at the questions raised by the council's solicitors and get back to her with their response as soon as possible.

Cllr Pearson/
Cllr Marriage

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Streetcred: Cllr Hawkes informed the council that the funds for this group are currently frozen.

General Purposes Working Group

The Parish Council agreed to all items looked at/recommended by the General Purposes Working Group.

11. PLANNING COMMITTEE REPORT

Planning Applications, May 2010

Application	Address/Development	Decision	Comments
CB/10/01476	6 Northall Road, Eaton Bray, LU6 2DQ/ Rebuild of side storage shed	No Objection	n/a

- All planning application recommendations by the Parish Council are to be reported to the relevant authority. All agreed. Clerk to action.

Clerk

12. BUSINESS MATTERS

(1) **Cold Calling Signs:** There were signs situated around the parish, many missing. It was recommended that signs be placed at the top of Manton Rd/Springfield Rd and at the entrances to the parish. All agreed. Clerk to contact Central Beds Council.

Clerk

(2) **Litter Bins:** The Clerk presented to the council examples of suitable litter bins, similar in style to those currently in the parish. It was put to the council to agree to the purchase/fitting of two new bins (Knights Close/School Lane Rec Ground) with a maximum spend of £400. This was proposed, seconded, all agreed. Carried unanimously. Clerk to action.

Clerk

(3) **Fencing – 12 High Street/St. Mary’s Church:** The new quotation was sent in at over the agreed 10% increase on the original quotation. Cllr Pearson raised concerns as the new quotation for the style of fencing is not as was previously agreed; the design is wooden post/aris rail/cross board fencing. Cllr Pearson agreed to forward the agreed fencing specification to Clerk, who will then go back to the fencing contractors with the agreed specification for an amended quotation. All agreed.

Cllr Pearson/
Clerk

(4) **Anti-social behaviour:** Cllr Hawkes agreed to liaise with the police regarding this situation. It was recommended that the Parish Council look into reviewing the Byelaws for the parish to give more power to the council/police with an aim to reducing the levels of anti-social behaviour. All agreed. Clerk to communicate back to concerned resident, updating on situation. All agreed.

Cllr Hawkes
Parish Council

Clerk

(5) **Handyman’s Toolkit:** Cllr Pearson presented the list of handyman’s tool to the Parish Council, with the request for the purchase of a new spirit level. All agreed. It was recommended that the Handyman is able to hire appropriate equipment, if required for a job requested by the Parish council, with clearance for this cost/hire from the Clerk. All agreed.

(6) **Annual Village Inspection:** The Clerk chased the Councillors for the return of their annual village inspection reports – required for the PC Meeting in July.

All Councillors

(7) **Review of Financial Regulations/Standing Orders:** It was proposed, seconded and carried unanimously to retain the current Financial Regulations and Standing Orders for the Parish Council. *The 2010-2011 Financial Regulations and Standing Orders were agreed and signed by the Chairman of the Parish Council on the 7th June 2010.*

13. REPORTS

(1) **Recreation Ground Improvements:** Cllr Pearson informed the Parish Council that a suggestion has been made that a paving area be placed around the Skate & Ride seating area which makes it easier to keep clean/sweep. It was agreed that Cllr Pearson look into the costs and report back to the Parish Council with his findings. All agreed. It was suggested that the Parish Council carry out a survey, by the young of the parish, to find

Cllr Pearson

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out what play equipment they would like to see in the children's play area. Cllr Hawkes agreed to put the survey together and forward to the Clerk to insertion into Focus and as leaflets to be handed-out/completed at the council stand on carnival day. All agreed.

Cllr Hawkes

(2) **Coffee Tavern:** No report.

(3) **Cemetery:** A meeting with Central Beds Council, Planning took place with regards to an extension to the cemetery. The Clerk is now looking into land ownership/costs and once more information has been obtained will update the Parish Council. It was put to the Parish Council of the need for a notice board at the Cemetery to let all visitors to the area have a visual point of reference/information. It was proposed that the Clerk purchase a new notice board, with a maximum spend of £800. All agreed. Clerk to action. It has come to light that grave diggers are spreading extra spoil from dug plots around the cemetery, this has to stop. The Clerk was asked to write to all Undertakers reminding them that any excess spoil from dug plots must be removed from the cemetery. All agreed. The quotations for the maintenance of the cemetery were presented to the Parish Council; it was proposed that the council accept the quotation from Dave Lee, with the stipulation of a three month trial. All agreed, carried unanimously.

Clerk

Clerk

(4) **Allotments:** All plots are now let at The Meads. The Clerk confirmed she is looking into the legalities of eviction timings/noticed for untended plots. It was proposed that the Parish Council go ahead with the purchase of lock/chain to the main gate of the allotments, it was agreed to a maximum spend of £50. Carried unanimously.

Cllr Garofall

14. PARISH CLERK REPORT

(1) It was put to the Parish Council that the railings at the St. Mary's Memorial and Cemetery Gate need repainting. It was recommended that the gates been painted in a dark green, metal finish paint. The Clerk was asked to obtain a quote for the work, and to inform the church of the council's proposals. All agreed.

Clerk

(2) Parish Council Stand: St. Mary's Village Carnival, Saturday 3rd July 2010

The Clerk confirmed the following arrangements:-

Set-up – 9:00am	HH/RW/AG/DM
Morning shift	HH/RW/DM
Afternoon shift	MHa (from 2:30pm)?
Clear-up – 4:30pm/5:00pm	MHa/?
Gazebo	MHa
Display Board/s: (i) Skate & Ride (ii) Councillors (iii) Allotments (iv) school/Church flower beds	(i) MHa (ii) JC (iii) AG/JC (iv) HH
Flip chart/pens	HH
Small tables	JC
Refreshments (juice/biscuits)	HH

15. TO RESOLVE TO PAY MAY 2010 ACCOUNTS

It was unanimously agreed to pay May 2010 accounts.

16. NEXT AGENDA

- Items for the next Parish Council Meeting Agenda **MUST** be submitted to the Clerk **NO LATER THAN** Tuesday 22nd June 2010. Items submitted after this date will not be included in the July agenda and will have to be carried forward to the Parish Council Meeting scheduled in September.

All Councillors

The meeting closed at 10:15pm.

Next meeting/s to be held:

(1) Parish Council Meeting: Monday 5th July 2010, 7:30pm at The Coffee Tavern

(2) Parish Council Meeting: Monday 6th September 2010, 7:30pm at The Coffee Tavern