

# EATON BRAY PARISH COUNCIL

Telephone/Fax: 01525 221464 Email: clerk@ebpc.co.uk Website: www.ebpc.co.uk

## Minutes of the Eaton Bray Parish Council

Held on 5<sup>th</sup> July 2010 at The Coffee Tavern

<b>PRESENT</b>	Cllr M. Hawkes ( <i>Chairman</i> ) Cllr D. Marriage ( <i>Vice-Chairman</i> ) Cllr J. Conner	Cllr M. Heyland Cllr D. Pearson
<b>IN ATTENDANCE</b>	Heidi Head ( <i>Parish Clerk</i> )	
<b>ALSO PRESENT</b>	Cllr Marion Mustoe Cllr Ken Janes General Public x7	

### 1. APOLOGIES FOR ABSENCE

Cllr Windmill, Cllr Garofall, Cllr Johns and PC Viv Dady sent their apologies for absence

### 2. SPECIFIC DECLARATION OF INTEREST

There were no declarations of interest.

### 3. PUBLIC OPEN FORUM

- (1) Issues were raised regarding problems being experienced by residents from cars/excess noise at School Lane Car Park. The Parish Council agreed that the level of noise being experienced by local residents late at night is not acceptable and confirmed that they are in talk with the local police about this issue. One of the areas the Parish Council are looking at is to renew the parish Byelaws to give more power to the council and the police to clear the area and to stop unacceptable noise at night. It was recommended by the Parish Council that the residents make a diary/note of each time they experience noise issues and to ensure the council are also kept aware of these problems. The Clerk was asked to obtain the contact details of Environmental Services and to keep them updated of this situation. All agreed.
- (2) Another issue raised was the speed of vehicles using School Lane, many cars going at speeds well in excess of the current 30 mps limit. The Parish Council confirmed that they are currently in talks with Central Beds Council looking at the options available to reduce speed.

### 4. CHAIRMAN'S COMMENTS AND CORRESPONDENCE

The Chairman wished to thank all those that helped with the Parish Council Stall at St. Mary's Village Carnival on the 3<sup>rd</sup> July last.

- (1) Letter from a resident regarding a recent dog attack at the recreation ground. The dog (dog1) in question was attached by a lead to the outside fencing of the play area, but left unattended. The attacked dog (dog2) was walking past with its owner/children when 'dog1' grabbed 'dog2' and injured it. The Parish Council agreed that all dogs in the recreation ground should not at any time be left unattended and must always be on a lead. It was suggested that when reviewing the current Byelaws that this be an area included. All agreed. It was proposed that when the new Byelaws are completed a separate sign be made up and positioned in a prominent place at the recreation ground, rather than currently on the recreation ground notice board. All agreed.
- (2) Email from a resident regarding School Lane, Anti-Social Behaviour/Noise; issue discussed in Public Open Forum, Pg 1352, Item 3 sub-section (1).
- (3) Email from resident regarding, Bower Lane, overgrown hedges – junction Dunstable Road & Bower Lane/Harling Road and Cemetery; Clerk confirmed that she is in contact

PC Meeting-Sep'10

Clerk

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with Central Beds Council regarding the Bower Lane/Harling Rd junction. In addition the Parish Council was informed that the Cemetery hedge is in the process of being dealt with, with a cut due to take place early autumn. Concerns were also raised regarding hedge at the three-triangles and the hedge at the Five Bells, clerk to look into. All agreed.

Clerk

- (4) Email from Central Bedfordshire on notice of relocation for planning documents/inspection; read to all Councillors. It was confirmed that the council will still receive hard copies of planning applications for the parish.
- (5) Letter from Leighton-Linslade Town Council informing the council of the postponement of the Town & Parish Council Meeting to the Thurs 9<sup>th</sup> September 2010
- (6) Training available from Voluntary & Community Action on Getting Ready for Funding. It was proposed that Cllr Hawkes attend. All agreed. Clerk to action.
- (7) Letter from Central Bedfordshire/Beds Police, Central Beds Council Safety Advisory Group; placed in read file.
- (8) Letter from Victim Support dealing with issues in this area, with a request for contributions. It was proposed that a donation of £25 be given to this charity as they do a lot of work within this community. All agreed. Clerk to action.

Clerk

Clerk

## 5. POLICE REPRESENTATIVES

There were no police in attendance at the meeting, however a report was received:-

There were 13 recorded crimes in Eaton Bray within June.

Nuisance Behaviour: The police have increased the High Visibility policing for this area and as and when they can and have spoken to those individuals they have encountered at the time ... and will of course continue to monitor the situation.

Youth Club/Group Facilities: A meeting is to be held at the coffee tavern on Wednesday 14th July next at 10:00am to plan youth club/ group activities for Eaton Bray and Totternhoe. Meeting arranged by the local police and all are welcome.

It was raised at the meeting regarding the use of specials for the parish. It was agreed that Cllr Hawkes speak to PC Dady on this matter.

Cllr Hawkes

The Parish Council wished to thank the police for all their help/support at the carnival.

## 6. CENTRAL BEDFORDSHIRE REPRESENTATIVE/S

Ward Cllrs Marion Mustoe and Ken Janes attended the meeting.

The issue of the Five Bells Planning Application was raised with the Ward Councillors. Many residents are very concerned with the development. It was felt that for the size of plot, five detached homes were inappropriate and is encroaching onto common land. The public feel that despite concerns raised on this development they are not being listened to. The public were reminded that they must write to Central Beds Council with their concerns for this development. In addition for the Planning Meeting on the 21<sup>st</sup> July next residents should inform Central Beds Council that they wish to speak, electing one member to be the speaker at the meeting. The Parish Council recommended that a site visit from Central Beds Council be made to the development site. All agreed. Clerk to action.

EBPC/Clerk

## 7. SIGNING OF MINUTES OF THE PARISH MEETING, 7<sup>TH</sup> June 2010

Amendments were made to Page 1350, Item 12, sub-section (3) 'cross' to be replaced with 'close' and Page 1351, item 14, sub-section (1) 'St. Mary's' to be placed with 'War'. It was then agreed unanimously to accept the minutes of the Parish Council Meeting held on the 7<sup>th</sup> June 2010; the Chairman signed the minutes.

## 8. SIGNING OF MINUTES OF GENERAL PURPOSES WORKING GROUP

There was no General Purposes Working Group held in June.

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## 9. MATTERS ARISING (for information): PARISH COUNCIL & GENERAL PURPOSES MINUTES

### Eaton Bray Parish Council

Chiltern View Visit: Clerk confirmed she is dealing with this.

Skate & Ride T-shirts: This matter is still ongoing. The Clerk confirmed she is looking into the legalities of this project.

Village Sign: Cllrs Marriage/Hawkes/Pearson confirmed they are looking into the options available for the addition arm.

### General Purposes Working Group

There were no matters arising.

*For information: Clerk  
For information: Clerk*

*For information: Cllrs  
Hawkes/Marriage/  
Pearson*

## 10. PLANNING COMMITTEE REPORT

Planning Applications, June 2010

Application	Address/Development	Decision	Comments
CB/10/02052	18 Moor End, Eaton Bray/change of use from annex to separate dwelling	Abstain x2 Recommend refusal x0 No Objection x3 Majority: No objection	n/a

- (1) Five Bells Planning Application: In addition to earlier discussions, Pg 1353, Item 6; the porch at the front of the existing building is the property of the Parish Council and that the access is across Parish Council/common land. The previous lessee has not complied with the lease in that they have not paid us the annual fee, thus is in default and was originally granted as the Five Bells was considered to be a 'village amenity'. This was agreed to be an issue. Clerk to report concerns/look into further.
- (2) Site Visit Guidelines: The Clerk was asked to find out the guidelines with regards to site visits by the main authority. All agreed.
- (3) All planning application recommendations by the Parish Council are to be reported to the relevant authority. All agreed. Clerk to action.

Clerk

Clerk

Clerk

## 11. BUSINESS MATTERS

- (1) **Waste Core Strategy**: Cllr Heyland informed the council that the document outlines the provision of facilities for waste disposal for this district. There are no immediate issues to Eaton Bray Parish from the points stated in the document. Report placed in read file.
- (2) **Sports & Social Club/Changing Rooms**: The Clerk expressed concerns regarding the costs being incurred by the Parish Council for the changing rooms. It was recommended the Clerk put together records of current spend to be discussed at the next PC Meeting. All agreed. In addition Cllr Marriage informed the council that he is in the process of looking at the current classification for this building and what changes/if any can be made. Agreed.  
It was brought to the Parish Councils attention that the front door of the Changing Rooms was left unlocked by the football users. The Clerk was asked to contact the club and ask them to ensure that the door is locked securely before leaving. All agreed.  
Due to damage it was proposed that the clerk obtain a quotation for the barrier post into The Rye Recreation Ground to be mended, together with a replacement lock/chain. A suggested spends cost of £100. All agreed.
- (3) **Cricket Club Lease**: Cllr Marriage confirmed that he is in the process of obtaining relevant details from the Cricket Club Committee. Once the relevant details have been obtained the items will be discussed at the General Purposes Working Group and forwarded to the Clerk to action. All agreed. It was suggested that the Parish Council look into how the costs for the replacement Lease be met between the Parish Council and Cricket Club. Agreed to bring forward to PC Meeting in September. The current guidance from the Solicitors that the option of a longer lease being issued to the Cricket Club, currently 22

Clerk  
Cllr Marriage

Clerk

Clerk

Cllr Marriage/  
GP Working Group

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ysrs increased to 40 yrs is a possibility; all details to be finalised once all details/solicitors recommendations have been collated.

- (4) **Litter/Dog Bins:** The Clerk was asked to obtain quotations for the fitting of the bins, Cllr Hawkes/Pearson agreeing to be the point of contact for the placement of the litter bins, with Cllr Marriage being the contact for the dog bin positions at the Village Hall. All agreed.
- (5) **Cemetery Charges:** It was proposed that the Parish Council look into reviewing the current charges for Bower Lane Cemetery. All agreed. Clerk to distribute copy of current charges in readiness for discussion at PC Meeting in September.
- (6) **ROSPA Report:** It was recommended that the ROSPA inspection take place at all play areas in November 2010 at the same time as the inspection of the Skate & Ride area is due. All agreed. Clerk to book the inspection for that time, requesting an inspection to include the attendance of Cllr Hawkes. All agreed. Clerk to action.

Clerk

Clerk/  
PC Meeting-Sep'10

Clerk

## 12. REPORTS

- (1) **Recreation Ground Improvements:** Cllr Hawkes visited the playground trade fair to look at the types of play equipment suitable to the expansion of the play areas at the parish recreation grounds. She has also spoken with the Head teacher at Eaton Bray Lower School to ask if the children there would like to submit their ideas/suggestions to the Parish Council as to what they would like to see in their play area. There has been a slight damage to the skate & ride area, Cllr Hawkes suggested contacting the contractors to look at this. All agreed.
- (2) **Coffee Tavern:** The tavern is now registered as a micro-business. The trustees are in the early stages of looking at the refurbishment of the cottage kitchen.
- (3) **Cemetery:** It was confirmed to the Parish Council that the Maintenance Contractor for the Cemetery has now started his work, commencing his initial 2-day clear up on the 5<sup>th</sup> July.
- (4) **Allotments:** The Clerk recommended a full inspection of the allotments in readiness for the yearly renewal letters/reminders in September. All agreed. Cllr Garofall to make a report in readiness for PC Meeting in September. Agreed.

Cllr Hawkes

Cllr Garofall

## 13. PARISH CLERK REPORT

- (1) Fencing alongside 12 High Street/St. Mary's Church: The quotations were shown to the Parish Council. It was proposed by Cllr Marriage that the quote of £1798 (VAT to be added) from Seasonal Services for 4½ft fencing +6" gravel board, with post/arris rail/close board fencing along the 54.4m length be accepted. This was seconded by Cllr Hawkes; all agreed that this is the chosen contractor for the works. Carried unanimously. Clerk to inform contractor of the decision of the council. All agreed. Clerk to inform the Church of the works being completed.
- (2) The final quotation for the installation of the new notice board at the cemetery came in at £816.63. It was proposed that the council accept this amount. All agreed. Clerk to action.
- (3) The quotation for the painting of the Memorial Railings and Cemetery Gate has come in at £300. It was proposed to accept this amount. All agreed. Clerk to action.
- (4) A statement was read to the Parish Council from Cllr Marriage. Placed in Councillor File for council records.
- (5) It was put to the Parish Council that the village signs need to be cleaner as they are becoming dirty and covered in branches. It was agreed for the Clerk to request the Handyman to carry out the work.

Clerk

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## 14. TO RESOLVE TO PAY JUNE 2010 ACCOUNTS

It was unanimously agreed to pay June 2010 accounts.

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## 15. NEXT AGENDA

- Items for the next Parish Council Meeting Agenda **MUST** be submitted to the Clerk **NO LATER THAN** Tuesday 24<sup>th</sup> August 2010. Items submitted after this date will not be included in the September agenda and will have to be carried forward to the Parish Council Meeting scheduled in October.

The meeting closed at 10:15pm.

Next meeting/s to be held:

- (1) Parish Council Meeting: Monday 6<sup>th</sup> September 2010, 7:30pm at The Coffee Tavern
- (2) Parish Council Meeting: Monday 4<sup>th</sup> October 2010, 7:30pm at The Coffee Tavern

All Councillors