

EATON BRAY PARISH COUNCIL

Telephone/Fax: 01525 221464 Email: clerk@ebpc.co.uk Website: www.ebpc.co.uk

Minutes of the Meeting of Eaton Bray Parish Council

Held on 5th December 2011 at The Coffee Tavern

PRESENT	Cllr. G. Johns (Chairman) Cllr. R. Brand Cllr. J. Conner	Cllr. B. Coulter Cllr. M. Simkins
IN ATTENDANCE	Heidi Head (<i>Parish Clerk</i>)	
ALSO PRESENT	General Public x5 Cllr. Marion Mustoe	

1. APOLOGIES FOR ABSENCE

- (1) Cllr. Heyland, Cllr. Hawkes, Cllr. Windmill and Cllr. Piggott sent their apologies for absence.
- (2) Due to Cllr. Piggott's absence it was proposed that Cllr. Johns preside as Chairman over this meeting. All agreed.

2. SPECIFIC DECLARATION OF INTEREST

Cllr. Brand declared an interest to the council for Item 8 (10).

3. PUBLIC OPEN FORUM

There were no matters arising.

4. CENTRAL BEDFORDSHIRE REPRESENTATIVE/S

Cllr Marion Mustoe was in attendance.

- (1) Cllr Mustoe informed the council of an amendment to the Parish Council's November minutes, Item 5 (4); the Gypsy and Traveller Plan proposed adoption date is 2014 not 2012. Noted.
- (2) Cllr. Mustoe informed the council that she will be enquiring at The Let's Talk Meeting on the 6th December at Eaton Bray Village Hall on Speed Assessment within this area.
- (3) Cllr. Mustoe wished to inform all councillors and residents that the new Central Bedfordshire Website is now up and running. This new site offers better content with an enhanced search capability and new functionality. Central Beds Council are hoping that this new site can be used as an aid to deliver services and customer contact in ways that both saves the Council money and offers a better service to their communities.

5. SIGNING OF THE MINUTES OF:

(1) EATON BRAY PARISH COUNCIL, 7th November 2011

An amendment was made to Page 1418, Item 5(4), '... June 2012' to be replaced with '... June 2014'. It was then agreed unanimously to accept the minutes of the Meeting of Eaton Bray Parish Council held on the 7th November 2011; the Chairman signed the minutes.

(2) GENERAL PURPOSES MEETING, November 2011

There was no meeting of the General Purposes Working Group.

6. MATTERS ARISING FROM PARISH COUNCIL MINUTES (*for information*)

- Eaton Bray Parish Council: There were no matters arising.
- General Purposes Working Group: There were no matters arising.

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7. PLANNING COMMITTEE REPORT

Planning Applications: November 2011

Application	Address/Development	Decision	Comments
CB/11/03781	4 Rose Court, Eaton Bray, LU6 2RS /change of use: retention of replacement fence & enclosure of land	No Objections	*see below
CB/11/04148	27 High Street, Eaton Bray, LU6 2DN /erection of first floor side extension	No Objections	-
CB/11/04106	Land at 4 Moor End Lane, Eaton Bray, LU6 2HW /proposed demolition of existing light industrial building & erection of two 3-bed dwellings	Recommended Refusal	(1) Over-development of site (2) Poor road access (3) This is a single with lane which currently experiences traffic issues Note: the Parish Council do not have issues with the development of a brown-field site but the development must be in accordance /suitable to its location.
CB/11/04203	3 Wivelsfield, Eaton Bray /erection of front porch	No Objections	-
*The resident of 4 Rose Court attended the council meeting and presented to the council a copy of a report from the Government Planning Inspectorate detailing the ownership of the land where the replacement fence has been erected. The document clearly states that this is not amenity land and is part of the curtilage of the property. Therefore with this evidence the Parish Council can offer no objections to the replacement fence.			

All planning application recommendations by the Parish Council are to be reported to the relevant authority. All agreed.

Clerk

8. BUSINESS MATTERS

- (1) Cheeky Monkeys: Representatives from the organisers of the local Cheeky Monkeys play time group addressed the council. The under 5's group has served the local community for many years, giving a life-line to parents/carers in and around the parish. The group runs from Eaton Bray Village Hall on Wednesday afternoons, 1pm to 2:45pm (term-time) at a cost of £1.50 for adults, £1 children, 50p for children under 1yr and those under 6 months' free. Due to increased overheads in the running of this group the organisers are finding it hard to purchase new equipment to replace the old/well played equipment and are trying to obtaining funding to help them. It was suggested that the organisers put in place a record of expected costs and present this to the Parish Council at their meeting in January 2012. All agreed.
- (2) The Rye/Pavillion: The clerk reported to the council the findings from a recent survey that was carried out at the Changing Rooms/Pavillion. The site is in a very poor state and the surveyor recommended the building be demolished with the option of a replacement. The Parish Council agreed to look into the options available, however recommended the council obtain quotes for a demolition to ascertain costs should this course of action be decided. All agreed. It was proposed that 'caution notices' be erected on the building and that all utilities supplies to the building be disconnected. All agreed.
- (3) Standing Orders: The draft Standing Orders have been sent out. It was recommended that Councillors look at the proposals, letting Cllr. Johns have their comments, prior to approval at the council meeting in January 2012. All agreed.
- (4) Parish Byelaws: The proposed Byelaws have been posted to the Department of Communities & Local Government, and are awaiting provisional approval.
- (5) Parish Plan: Housing Need questionnaires have gone out to all residents. The purchase of two Christmas trees for the frontage of the Coffee Tavern was proposed. All agreed. Cllr.

PC/January

Clerk

Clerk

All Councillors
PC/January

Cllr. Simkins/
Coulter

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Coulter/Simpkins to action.

- (6) Open Spaces: Feedback to follow.
- (7) Agenda Items: To be brought forward to January 2012 meeting.
- (8) Traffic/Roads: Feedback to follow.
- (9) Five Bells: Letter being sent out to owners of the property.
- (10) MAGPAS Donation: It was proposed that the council donate £100 to this charity. All agreed.

PC/January

Clerk

9. GENERAL REPORTS

- (1) Recreation Grounds: The Clerk is in the process of obtaining quotes for the problem rabbits at The Rye ground.
- (2) Coffee Tavern/Cottage: No report.
- (3) Cemetery: Concern was raised regarding the condition of trees to the boundary line at Bower Lane Cemetery. It was proposed the clerk obtain a report on these trees and report back to the council its findings. All agreed. The Clerk was asked to contact the Ground Maintenance Contractor regarding additional general work within the cemetery. Agreed.
- (4) Finance: A meeting of the Finance Working Group is set up for Wednesday 14th December next, to look at the 2012 Budget and Precept application. Any expected costs to be forwarded to Cllr. Johns prior to that meeting to allocate accordingly. Agreed.
- (5) Allotments: The Clerk informed the council that all Allotment renewal payments have been received with one plot to be offered out to a new tenant.

Clerk
Clerk

All Councillors

Clerk

10. REPORTS: (1) Chairman's Correspondence (2) Parish Clerk

CHAIRMAN'S CORRESPONDENCE

- (1) Letter from Central Beds Council on a recommended street name for the new development in The Rye, Eaton Bray; the proposed name of 'Wheatlands' was agreed by the council.
- (2) Letter from Central Beds Council regarding the Planning and Development brief; placed in read file.
- (3) Letter from Veolia water regarding the draft Drought Management Plan Consultation; placed in read file;

Clerk

PARISH CLERK

- (1) Cemetery - Form of Authority: Phyllis W. Thorne. Agreed.
- (2) Event: Chiltern Commons Project on 18th January 2012; Cllr. Johns to attend. Agreed.
- (3) Trees – rear of 2a Mill End Close; it was proposed that Cllr. Johns visit the site to assess the concerns raised. All agreed.
- (4) Village Sign: The Councillors agreed that if residents wish to put together a working group to raise funds towards a village sign they would have no objection.

Cllr. Johns

11. TO RESOLVE TO PAY NOVEMBER 2011 ACCOUNTS

- (1) It was unanimously agreed to pay the November 2011 accounts.

MONTHLY PAYMENTS: SEPTEMBER 2011	
Ground Maintenance	£1,059.50
Work to damaged bench, The Rye and fitting of litter bin, School Lane	£210.00
Donation to the Royal British Legion	£100.00
Membership fee 2012; Voluntary & Communication Action	£24.55
Salaries (Clerk & Handyman)	£785.72
HM Revenue & Customs (PAYE/NIC)	£88.84
TOTAL Monthly Outgoings	£2,268.61

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12. NEXT AGENDA

- (1) Items for the next Parish Council Meeting Agenda MUST BE SUBMITTED to the Clerk NO LATER THAN Tuesday 27th December 2011. Items submitted after this date will not be included in the January 2012 agenda and will be deferred to the Parish Council Meeting scheduled in February 2012.
- (2) Items for inclusion at next PC Meeting: *village make-up/size*

All Councillors

The meeting closed at 9:10pm.

Next meeting/s to be held:

- (1) Parish Council Meeting: Monday 9th January 2012; 7:30pm at The Coffee Tavern
- (2) Parish Council Meeting: Monday 6th February 2012; 7:30pm at The Coffee Tavern