

# EATON BRAY PARISH COUNCIL

Telephone/Fax: 01525 221464 Email: clerk@ebpc.co.uk Website: www.ebpc.co.uk

## Minutes of Meeting of Eaton Bray Parish Council

Held on 1 October 2012 at The Coffee Tavern

<b>PRESENT</b>	Cllr. G. Johns ( <i>Chairman</i> ) Cllr. J. Conner Cllr. B. Coulter Cllr. L. Doughty	Cllr. B. Piggott Cllr. M. Simkins Cllr. M. Tomkins
<b>IN ATTENDANCE</b>	Heidi Head ( <i>Parish Clerk</i> )	
<b>ALSO PRESENT</b>	General Public x6 Councillor Marion Mustoe PCSO Kathryn Horgan	

### 1. APOLOGIES FOR ABSENCE

Cllr. Windmill and Cllr. Willis sent their apologies for absence,

### 2. SPECIFIC DECLARATION OF INTEREST

There were no declarations of interest from members of the Parish Council.

### 3. PUBLIC OPEN FORUM

- Concerns were again raised with the Parish Council about the continual speeding of traffic down School Lane, even though 20mph speed restrictions are now in place. The council are in the process of organising speed checks within the village to assess traffic. In addition, the council have contacted the local school to ask if they can reinforce this issue with parents/teachers of cars speeding down the road.

Cllr. Simkins

### 4. REPRESENTATIVES

- Police: PCSO K. Horgan attended the meeting. She went through the data regarding incidents occurring in the parish. She again reiterated the importance of residents to contact the police to report any incidents/suspicious behaviour occurring within the village.
- Central Beds Council (CBC): Cllr. Mustoe addressed the Parish Council.
  - The planning application for the land behind the White Horse Public House has been called in to committee and is awaiting a decision.
  - The Parish Council asked if she could look into the issue of a tree situated in Medley Close on CBC land, which has not, despite numerous requests been cut back. Cllr. Mustoe confirmed she would look into this matter.
  - Following the success of events held last year, the Just Ask ... Rave Bus is again visiting towns across Central Bedfordshire. Most sessions run from 9am to 1:30pm, for more details visit ...  
[www.centralbedfordshire.gov.uk/Images/CentralBeds\\_JUSTASK\\_A4\\_tcm6-28649.pdf#search="just ask .. rave bus"](http://www.centralbedfordshire.gov.uk/Images/CentralBeds_JUSTASK_A4_tcm6-28649.pdf#search=)
  - CBC are carrying out a number of consultation activities, details of these can be found on the council's website, for more details visit ...  
[www.centralbedfordshire.gov.uk/council-and-democracy/have-your-say/current-online-consultations.aspx](http://www.centralbedfordshire.gov.uk/council-and-democracy/have-your-say/current-online-consultations.aspx)

Cllr. Mustoe

### 5. SIGNING OF THE MINUTES OF:

#### (1) EATON BRAY PARISH COUNCIL, 3 September 2012

It was agreed unanimously to accept the minutes of the meeting of Eaton Bray Parish Council, held on 3 September 2012; the Chairman signed the minutes.

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## (2) GENERAL PURPOSES WORKING GROUP

There was no meeting of the General Purposes Working Group.

## 6. MATTERS ARISING FROM PARISH COUNCIL MINUTES (for information)

- Eaton Bray Parish Council
  - Grass Cutting areas/responsibilities: Clerk actioning.
- General Purposes Working Group: There were no matters arising.

## 7. PLANNING COMMITTEE REPORT

Planning Applications, September 2012

Application	Address / Development	Decision	Comments
CB/12/03147	Warehill Equestrian Centre, Doolittle Lane, LU6 1QX	No Objections	n/a

Clerk

## 8. BUSINESS MATTERS

- (1) Cricket Club Lease: The Parish Council read the response from the Cricket Club regarding the rent increase and confirmed that from original documentation dating back to 17 August 2010, that the new rent would be £100. From the initial draft Lease sent to the Cricket Club in 2010 and the final proposed Lease both stated on Page 7, Item 2 they stated that ... *"In clause 1 of the Previous Lease "Fifty Pounds" shall be deleted and replaced with "One Hundred Pounds" for the first 5 years of the Term and thereafter on and from 1 December 2015 and on each fifth anniversary of 1 December 2015 in each case ("rent review date") the Rent shall be calculated in accordance with the provisions of Schedule 2 below.."* It was proposed that the Council again contact the Cricket Club, requesting the draft Lease now be signed. All agreed. In addition it was proposed that due to the time it is taking for the Cricket Club to agree the proposed Lease, that from 2013 the Cricket Club's rent should be increased to the new amount of £100 whether or not the new Lease is signed by that time. All agreed.
- (2) Councillors Patch of Parish: The Clerk has received a few more Annual Monitoring forms from councillors and handed out a hard copy of the form to the remaining councillors to be completed and returned to Clerk. Agreed.
- (3) Byelaws: The Parish Council have written to Andrew Selous MP, regarding the delay in the Byelaw application submitted. Awaiting response.
- (4) Village improvements - sign: The Clerk confirmed that she has sent a copy of the proposed design/location for the village sign to CBC planning. Awaiting a response. It was proposed that the Parish Council put this information onto the village website to enable residents to comment on the proposals. All agreed. Clerk to action. The Clerk was asked to contact the Village Sign Working Group to advise them that until authorisation is received from CBC planning, the sign will not be able to be fitted. Agreed.
- (5) Landscape Buffer: The Clerk has located details of two of the owners of the land to the rear of Mill End Close, adjacent to the Landscape Buffer. She is now trying to ascertain the registered owner of the final section of land. Once received she proposed that she write to the owners of the sections of land, excluding that owned by Lucille Ballenger, to inform them of the council's proposals to trim/cut back the section of the Landscape Buffer. Then obtain a quote from the agreed contractor for just this section of the strip to be completed as requested. The final section to be held back until more clarification of this section of land is received. All agreed.
- (6) Village Hall Car Park: Item discussed on Page 1463, Item 9(1)(iv).
- (7) Gypsy & Traveller Plan Consultation: The documentation sent through was not the consultation document, but CBC obtaining details regarding their implementation of the consultation documents. It was proposed to agree to their implementation of this document and to await the full consultation document for discussion. All agreed.

Clerk

Councillors

Clerk

Clerk

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| (8) <u>Chiltern Area Local Area Transport plan (LATP)</u> : Cllr. Tomkins has attended LATP meetings, the information relating to Eaton Bray, although mentioned, is very general. He confirmed that he will attend the next LATP meeting to find out more details. Agreed.  | Cllr. Tomkins              |
| (9) <u>Skatepark</u> : Concerns regarding the graffiti on the skatepark, with the markings being removed and then new markings appearing. It was suggested that rather than continually clean up graffiti for it only to reappear, the council look into the possibility of using a graffiti artist to display more attractive art within the skate bowl, aesthetically pleasing, to stop the indiscriminate markings that are appearing. Cllr. Coulter and Cllr. Tomkins to look into this further. All agreed. The area around the seating section next to the skatepark is becoming very muddy; it was proposed the council look into concreting/paving or matting this area. Cllr. Tomkins to look into this further. All agreed.  | Cllrs. Coulter/<br>Tomkins |
| (10) <u>Medley Close - trees/green</u> : Trees discussed on Page 1462, Item 2, bullet point 2. It was proposed that the council look at the improvement of the green land in Medley Close. Whether it is possible for the Parish Council to take on the responsibility of this green and the trees, rather than CBC. It was proposed the Clerk contact CBC to enquire if CBC would be happy for this land to be taken on by the Parish council and what they would contribute to the cost of this work. All agreed.  | Cllr. Tomkins/Clerk        |
| (11) <u>Three Corners</u> : The Clerk presented a quotation to the council for the cost of No Parking Signs being supplied/fitted at a cost of £95 per sign. It was proposed that two signs be sited at Three Corners and one sign at Market Square. All agreed. Clerk to action.  | Clerk                      |
| (12) <u>Christmas Lights</u> : The council was asked if the cost to purchase village Christmas lights would be raised to £200. All Agreed. Cllr. Simkins to action.  | Cllr. Simkins              |
| (13) <u>Community Notice Board</u> : The new notice board has been fitted at the local shop. The shop and Cllr. Simkins hold a key.  |                            |
| (14) <u>BT Telephone Kiosks</u> : An enquiry regarding the village telephone kiosks resulted in the council being informed that the door to the kiosks were removed by BT due to continual vandalism. The Parish Council asked if the kiosks would once again be reinstated to their original condition. The council are awaiting a response to this request.  |                            |
| <b>9. GENERAL REPORTS</b>  |                            |
| (1) <u>Chairman's Correspondence</u>   |                            |
| (i) Email from resident: The council was thanked for organising the cutting of a hedge to the rear of their property.  |                            |
| (ii) Email from resident: The Council was thanked for organising the cutting back of trees to the rear of their property.  |                            |
| (iii) The council have received a request for a handrail to be fitted at the entrance to School Lane Car Park due to the steepness of the slope for walkers, especially in wet/icy conditions. It was proposed the Clerk contact CBC for advice/recommendations for this. All agreed.  | Clerk                      |
| (iv) Letter from a resident concerning the installation of a bollard at the entrance to the Village Hall carp park which is causing problems for traffic using Church Lane. The council were informed that the bollard was put in place to stop large vehicles using the car park as a turn around, damaging the new car park surface being installed. The Village Hall is not the direct responsibility of the Parish Council and that the bollard in on Village Hall Lane. It was proposed the council write back to the resident stating that they are sorry to hear of the problems regarding this new bollard, however as the Village Hall does not belong to the Parish Council and the bollard is not on Parish Council land they are unable to enforce any changes. It must be up to the Village Hall Committee and the resident to resolve this matter. All agreed. | Clerk                      |
| (v) Email received regarding the purchase of the Sports & Social Club/Changing Room building; the council reiterated the dangerous condition of this building and that is cannot be used. The clerk was advised to write back informing them of the condition of the building and as the building is part of the village green, how this group would   |                            |

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enable this building to be of use to the local residents and also to be aware that are legal boundaries to what can/cannot be put there. All agreed.

## (2) Parish Clerk

(i) The Clerk informed the council that she would be getting the Ground Maintenance Contractor to carry out a tidy of the War Memorial area in readiness for the 11 November next. All agreed.

(ii) The Poppy Wreaths have been delivered for placing at Edlesborough and Eaton Bray War Memorials. A proposed donation to The Royal British Legion of £100 was agreed. Clerk to action.

(iii) The Clerk informed the council that the yearly RoSPA inspection will be due to be carried out at the parish recreation ground play areas and skate & ride. All agreed

(iv) A communication has been received from Eaton Bray Academy regarding damaged metal fencing to the side of the school. The Clerk was asked to check responsibility of this section of fencing prior to further action. All agreed.

(v) White Horse Public House: The Clerk proposed that the council inform the White Horse PH that A-frame style boards are appropriate for advertising, maximum two; however request the removal of the banner. The council wished to re-iterate that this is a green, however do want to ensure the pub receives business through its doors and therefore are making an exception to some advertising being displayed. All agreed.

(vi) The Clerk proposed she write to St. Mary's Carnival Committee to thank them for organising, once again, a very successful event. All agreed.

## (3) Coffee Tavern/Cottage

The new tenants are in the cottage and have requesting the Lease be extended to 12 months. The CTT are looking into replacing the front fence of the cottage.

## (4) Cemetery

The Clerk is awaiting tenders/quote for work to the front hedge at the cemetery. It was proposed the clerk contact the current contractor to ask for additional quotes for work within the cemetery. All agreed.

## (5) Finance

The Finance Group are in the process of organising their next meeting to look at current spend/budget.

## (6) Working Groups:

(i) EBAT: Cllr. Simkins has met with village helpers who are in the process of bulb planting within the parish. It was proposed, when setting the budget for 2013 that the council look at including a small expense fund for small projects within the parish.

(ii) Highways: items discussed on Page 1461, item 3, bullet point 1.

## 10. **ACCOUNTS: TO RESOLVE TO PAY SEPTEMBER 2012; all agreed.**

MONTHLY PAYMENTS: SEPTEMBER 2012	
Ground Maintenance	£1,686.00
Re-imbursement: bulbs for planting	£24.49
SLCC Membership renewal 2012/13	£123.00
Safety Matting: School Lane Recreation Ground	690.60
CPRE Membership Renewal 2012-13	£29.00
Data Protection Licence Renewal 2012-13	£35.00
Salaries (Clerk & Handyman)	£782.66
HM Revenue & Customs (PAYE/NIC)	£63.17
<b>TOTAL Monthly Outgoings</b>	<b>£3,433.92</b>

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## 11. NEXT AGENDA

- Items for the next Parish Council Meeting Agenda **MUST BE SUBMITTED** to the Clerk **NO LATER THAN** Wednesday 24 October 2012. Items submitted after this date will **not** be included in the November agenda and will have to be deferred to the Parish Council Meeting scheduled in December 2012.

The meeting closed at 9:35pm.

### Next meeting/s to be held:

- (1) Parish Council Meeting; Monday 5<sup>th</sup> November 2012; 7:30pm at The Coffee Tavern
- (2) Parish Council Meeting; Monday 3<sup>rd</sup> December 2012; 7:30pm at The Coffee Tavern

All Councillors