

EATON BRAY PARISH COUNCIL

Telephone/Fax: 01525 221464 - Email: clerk@ebpc.co.uk - Website: www.ebpc.co.uk

Minutes of Meeting of Eaton Bray Parish Council

Held on 1st September 2014 at The Coffee Tavern

PRESENT (PC = Parish Council)	Cllr. G. Johns (<i>Chairman</i>) Cllr. J. Conner Cllr. P. Spicer Cllr. M. Tomkins	Cllr. L. Tribbick Cllr. G. Wigley Cllr. R. Windmill
IN ATTENDANCE	Heidi Head (<i>Parish Clerk/RFO</i>)	
ALSO PRESENT	General Public x8 Cllr. Marion Mustoe	

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr. Mike Simkins.

2. SPECIFIC DECLARATION OF INTEREST

Cllr. Spicer declared an interest in matters relating to the Cricket Club Lease.

No other declarations of interests were declared at this stage of the meeting.

3. PARISH COUNCILLOR VACANCY

Two potential new Parish Councillors addressed the council, expressing an interest in being part of the team. Due to their currently only being one space available on the council it was put to the vote. The Clerk counted the votes and it was shown to be in favour of Mr. Mark Costello. The Parish Council welcomed the new councillor to the table.

4. PUBLIC OPEN FORUM

Points brought to the attention of the Parish Council (PC)

- Greenways road/parking problems; *improvements for this area have been agreed by CBC, awaiting final details.*
- Notice Board/Village Shop – notices are not being updated in the board: *it was proposed that the Parish Clerk be given a key for the board and monitor its use.*
- Affordable Housing proposals: *the PC is still waiting to hear from Grand Union Housing on proposals/alternative sites.*
- Speedwatch – what is happening with this: *the PC is looking at putting together a speed watch group to monitor traffic speeds on the parish roads. Notices were placed in various locations: Focus, website, facebook, twitter; looking for volunteers. For this scheme to run there must be a minimum of 6 residents. If interested please contact Cllr. Mark Tomkins on 07810 753878, between 9am-8pm or email councillormarktomkins@gmail.com.*

5. SIGNING OF THE MINUTES FOR EATON BRAY PARISH COUNCIL MEETING, 07/07/14

An amendment was made to the following: page 1559, Item 10(1)(1.1) 'Coffee Tavern' replaced with 'Cafe Masala'. It was then agreed unanimously to accept the minutes of the Meeting of Eaton Bray Parish Council held on 7th July 2014; the Chairman signed the minutes.

6. MATTERS ARISING FROM EATON BRAY PARISH COUNCIL MINUTES (for information)

There were no matters arising.

7. REPRESENTATIVES

- (1) Central Beds Council (CBC): www.centralbedfordshire.gov.uk
Cllr. Mustoe addressed the council.

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- (1.1) Cllr. Brian Spurr: invited members of the PC to attend a meeting with him a Priory House. Proposed PC representatives are Cllr. Tomkins and Cllr. Windmill. All Agreed. Cllr. Mustoe to organise.
- (1.2) The Silver Line: this is a confidential helpline for older people, to offer help/friendship/advice. Most callers are over 65 (but there is no age limit) – the service is available on 0800 4708090 any time of day/night and helpline staff will be happy to offer information or simply have a chat.
- (1.3) Local Roads: CBC has recently launched a monthly email bulletins alerting people to work on local roads. These bulletins can be viewed on the CBC website.

Cllrs. Mustoe/
Tomkins/Windmill

EATON BRAY PARISH COUNCIL LOG		
(item removed when matter resolved)		
EBPC reports to Central Bedfordshire Council		
Date raised	Matter Raised/description	Response/Outcome
05/07/2012	Medley Close / trees of CBC land, adjacent to footpath have become overgrown and require cutting back next to public footpath.	Report raised: CRN 174055 - land is not Highway adopted and is Amenity land, forwarded to Amenities officers for inspection / matter ongoing.
03/03/2014	Greenways & Knights Close / parking problems and damage to grass areas.	CBC has agreed on improvements to Greenways. Awaiting final details.
12/05/2014	Meeting with Cllr. Brian Spurr / to go through issues regarding parish roads.	Meeting to be arranged with Cllr. Brian Spurr and PC representatives. Awaiting details from Cllr. Mustoe.
02/06/2014	Parish Street Lights / a number of street lights in the parish are faulty, not working. Reported to CBC.	Due to CBC updating lighting to LED lights, parish lights are not being repaired / matter ongoing. *As Eaton Bray are not even listed in the 2014/2015 upgrade program this is not acceptable.

- (2) Bedfordshire Police (BP): www.bedfordshire.police.uk
The crime stats for the month have been presented to the council.

REPORTED CRIME – YEAR TO DATE

RECORDED CRIME		
Crime Type	01/08/13 To 31/08/13	01/08/14 To 31/08/14
Domestic Burglary	0	1
Burglary Other	0	2
Vehicle Crime	3	3
Other Theft	1	0
Criminal Damage	1	1
Drugs	0	0
TOTAL	5	7

ASB INCIDENTS	
01/08/13 To 31/08/13	01/08/14 To 31/08/14
6	3

Three reported anti-social behaviour incidents for August. The 1st incident consisted of a large group of around 30 teenagers making noise, possibly having a party. Two incidents refer to a large party occurring and creating a lot of noise, officers attended.

News from the team

- (2.1) Vehicle crime, visit the following link where you can find some crime prevention advice-
http://www.bedfordshire.police.uk/pdf/advice_vehicle_crime_cro2012.pdf

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(2.4) If you wish to contact your Local Policing Team then please call 01582 473411 or email LPT.LeightonBuzzardLinslade&Rural@bedfordshire.pnn.police.uk

All information is confidential and no names will be disclosed. Please remember if you need to contact the Police: **Non-emergency call 101 / All emergencies 999**

8. PLANNING REPORT; Planning Applications, July/August 2014

Application	Planning Location	Proposed Development	Comment
CB/TCA/14/00234	5 High Street, LU6 3DN	Work to trees in a conservation area	No comment
CB/TPO/14/00233	54 Wallace Drive, LU6 2DF	Work to trees with TPO	No comment
CB/TPO/14/00269	39 Wallace Drive, LU6 2DF	Work to trees with TPO	No comment
CB/14/02640	7 Lords Mead, LU6 2FB	Single storey rear extension	No objection
CB/14/02744	Wavertree, Tring Rd, LU6 2JX	External alterations to front elevation, including new porch, side roofline & single storey rear extension	No objection *Comment
CB/14/03070	2 Totternhoe Rd, LU6 2BD	Construction of 1 4xbed with garage	Recommended Refusal **Comment
CB/14/03160	Little Islo, Tring Rd, LU6 2JU	New Orangery	No objection
CB/14/03303	The Rye, LU6 2BQ	Single storey side/read extension	No objection
CB/14/03407	9 Park Lane, LU6 2BB	Erection of conservatory	No objection
*Comment: EBPC ask CBC to take into consideration the number of cumulative planning applications submitted, ensure within the 15% guideline for permitted development.			
**Comment: (1) Overdevelopment of site (2) double amount of traffic – leaving & entering a narrow access/near sharp bend in road (3) increased drainage/flooding concerns			

(8.1) Enforcement Notice: Millside Nursery, Eaton Bray – copy placed in Councillors read file.

9. BUSINESS MATTERS

(1) The Rye Ground:

- (1.1) **Barrier:** the Clerk presented quotations for the work to the old rye barrier. It was proposed that the Clerk contact contractors and ask to quote for new/extension to existing barrier and to put a job request in to the Village Handyman to sand/paint (white) the old barrier. All agreed.
- (1.2) **Top Soil:** the Council discuss the area left after the demolition of the old Pavilion. It was proposed that the council look into the option of extending the current car park into the space created by the removal of the pavilion. It was agreed, in principle, to extend the parking an additional 5 Metres' with the remainder topsoil/grass seed. The Clerk was requested to seek advice on this matter and report findings back to the council. All agreed. It was proposed that Cllr. Wigley to look into the options available for material to be used on the car park extension. All agreed.
- (1.3) **Landscaping:** the Clerk to obtain quotations to tidy up the area which was adjacent to the old Pavilion, opening up the area to the rest of The Rye ground. All agreed.
- (1.4) **Gas Pipe:** the gas meter has been removed and the pipe capped. It was proposed the Clerk look into the options available with the remaining pipe, i.e. capping off lower to ground, being enclosed/built around. All agreed.
- (1.5) **Hedges:** it was proposed the Clerk obtain a quote to reduce the height of The Rye hedge to 4ft on pavement side. All agreed.

Clerk

Clerk
Cllr. Wigley

Clerk

Clerk

Clerk

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| (2) <u>CBC Defibrillator Scheme</u> : It was proposed that the PC look into the option to joining the CBC Defibrillator Scheme. It was agreed, in principle, to this proposal as long as a suitable location is found and satisfies the criteria. Cllr. Johns to look into further. All agreed. | Cllr. Johns |
| (3) <u>Mill End Close</u>
(3.1) Councillors were copied in on a communication from a resident regarding parish trees adjacent to properties 1, 2 and 2A. It was proposed the Clerk organises for a Tree Surgeon to assess the trees and obtain a quotations for any recommended work. All agreed. | Clerk |
| (3.2) To enable the PC to obtain an up-to-date quotation to work on the Landscape Buffer, it was recommended the Clerk write to the adjoining land owner asking when the work to their trees will be carried out and which trees are being cut back/removed. All agreed. | Clerk |
| (3.3) The Clerk informed the PC that hedges are encroaching onto parish land. One section is from a neighbouring property and the other in on parish land. It was proposed the Clerk write to the resident asking them to cut back their hedge and to organise for work to cut back the parish hedge. All agreed. | Clerk |
| (4) <u>CBC Verge & Footway Parking</u> : It was proposed to place this information on the parish website/facebook page. All agreed. | |
| (5) <u>Village Hall</u> : Item b/f October PC Meeting. | |
| (6) <u>Village Roads</u> : Item b/f October PC Meeting. | PC/Oct |
| (7) <u>School Lane Recreation Ground</u> : Item b/f October PC Meeting. | PC/Oct |
| (8) <u>War Memorial - additional inscription</u> : The PC agrees in principle; however require paperwork to confirm that the mentioned person was a resident of Eaton Bray and in the military service at that time. All agreed. | PC/Oct

Clerk |
| (9) <u>Allotment – fruit bushes</u> : The PC agreed to the planting of small fruit bushes within the allotment plot at The Meads; however any cage surrounding the bushes must not exceed a height of 2 Metres. All agreed. | Clerk |
| (10) <u>Affordable Housing</u> : Matter ongoing. | |
| (11) <u>Bonfires</u> : Item b/f October PC Meeting. | PC/Oct |
| 10. REPORTS | |
| (1) <u>Chairman's Correspondence</u> :
(1.1) Letter-Bob Coulter; read to all Councillors.
(1.2) Letter – problem cars at High Street/Wallace Drive junction; the PC has no power to enforce problem parking, recommend the resident contact the police with their concerns. In addition refer them to the CBC Verge & Footway parking and if interested, they should contact CBC direct. All agreed. | Clerk |
| (1.3) Letter – St. Mary's Village Carnival; read to all Councillors.
(1.4) Email – Beds Police Crime Panel; Item b/f October PC Meeting. | |
| (2) <u>Clerk's Report</u> :
(2.1) Circulation/read file; handed out to all Councillors.
(2.2) Trees-School Lane/rear of School Lane; Item b/f October PC Meeting.
(2.3) Willow trees overhanging public footpath in School Lane Rec Ground, Clerk to organise them to trimmed. All agreed.
(2.4) Cemetery concerns; Item b/f October PC Meeting.
(2.5) Springbank, Wellhead; due to possible breach in planning, a new enforcement officer has been allocated to assess this site. CBC will update when details known. | PC/Oct

PC/ Oct
Clerk

PC/Oct |
| (3) <u>Coffee Tavern/Cottage</u> : No items to report. | |
| (4) <u>Cemetery</u> : No items to report. | |
| (5) <u>Finance</u> : Councillors were updated on the council's cash position for the year. | |
| (6) <u>Working Groups</u> : The new Working Group/Committee details were agreed, together with the amended councillors' patch of parish. Clerk to update/allocate. All agreed. | Clerk |

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11. ACCOUNTS: TO RESOLVE TO PAY JULY/AUGUST 2014; Presented to council - all agreed.

MONTHLY PAYMENTS: JULY 2014	
Ground Maintenance	£1,170.10
Tree maintenance	£480.00
Membership fees	£60.00
Salaries (Clerk & Handyman)	£973.21
HM Revenue & Customs (PAYE/NIC)	£63.11
TOTAL Monthly Outgoings	£2,746.42
MONTHLY PAYMENTS: AUGUST 2014	
Ground Maintenance	£1,572.10
EBAT: Village improvements – bedding/plants	£28.22
War memorial maintenance	£70.00
Utilities: water supply	£133.36
Councillor training: NCI/Finance	£50.00
Salaries (Clerk & Handyman)	£987.72
HM Revenue & Customs (PAYE/NIC)	£75.71
TOTAL Monthly Outgoings	£2,917.11

12. NEXT AGENDA

- Items for the next Parish Council Meeting Agenda MUST BE SUBMITTED to the Clerk NO LATER THAN Thursday 25th September 2014. All Councillors please note that items submitted after this date will not be included in the October 2014 agenda and will be deferred to the Parish Council Meeting scheduled in November 2014.
- Cricket Club, Zebra Crossing, Drains

All Councillors

The meeting closed at 10:00pm.

Next meeting/s to be held:

Monday 6th October 2014 from 7:30pm at The Coffee Tavern (1st floor)

Monday 3rd November 2014 from 7:30pm at The Coffee Tavern (1st floor)