

EATON BRAY PARISH COUNCIL

Telephone: 01525 221464 - Email: clerk@ebpc.co.uk - Website: www.ebpc.co.uk

Minutes of Meeting of Eaton Bray Parish Council

Held on 5th December 2016 at The Coffee Tavern

PRESENT (PC = Parish Council)	Cllr. N. Cartwright (Chairman) Cllr. J. Conner Cllr. Simkins	Cllr. Spicer Cllr. G. Wigley
IN ATTENDANCE	Heidi Head (Parish Clerk)	
ALSO PRESENT	General Public x9	

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr Owens and Cllr. Windmill.

2. PARISH COUNCILLOR VACANCY

No residents have come forward for the position, Clerk to re-advertise. All agreed.

3. SPECIFIC DECLARATION OF INTEREST

- Item 9(2) - Cllr. Wigley.

4. PUBLIC OPEN FORUM

Points brought to the attention of the Parish Council

No matters arising.

5. SIGNING OF THE MINUTES FOR EATON BRAY PARISH COUNCIL, 07/11/2016

Amendments were made to page 1680, item 7(1)(7.1.1) & (7.1.2) action point to be amended to show "Cllr. Janes" and page 1682, item 10(1)(1.3) "that" amended to "express thanks to". It was then agreed unanimously to accept the minutes of the Meeting of Eaton Bray Parish Council held on 7th November 2016, the Chairman signed the minutes.

6. MATTERS ARISING FROM EATON BRAY PARISH COUNCIL MINUTES (for information)

(6.1) Refuse collection/School Lane: (07/11/16); no response received from CBC, Clerk to contact 'Budgie' from Waste Services, copying in Cllr. Janes.

(6.2) Greenways: (03/03/14); Cllr. Janes confirmed that no funding is currently available; Clerk to chase for a response from Cllr. Carole Hegley, CBC.

(6.3) Overhanging trees/letters: (07/11/16); matter to be followed up in January 2017.

7. REPRESENTATIVES

(1) Central Beds Council (CBC): www.centralbedfordshire.gov.uk

Cllr. Janes was in attendance.

(7.1.1) Grass cutting: CBC are currently going out to tender. There will be an additional two cuts over the winter period for areas previously missed, in readiness for the new season.

(7.1.2) Cllr. Janes confirmed received of an email regarding alleged potential 300+ housing development in the parish, currently Cllr. Janes confirmed (as of 05/12/2016) there are no applications been submitted.

(7.1.3) Winter bin collections: Dates have been updated; residents can go onto the CBC website for full details.

(7.1.4) The Parish Council wish to put an additional electric supply at The White Horse and have contacted CBC about this proposal, to date there has been no response. The Council requested Cllr. Janes chase up a reply on their behalf. All agreed.

Cllr. Janes

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EATON BRAY PARISH COUNCIL LOG (item removed when matter resolved)		
EBPC reports to Central Bedfordshire Council		
Date raised	Matter Raised/description	Response/Outcome
03/03/2014	Greenways & Knights Close / parking problems and damage to grass areas.	CBC has agreed on improvements to Greenways. Waiting for details. Cllr. Janes to follow this up. 07/09/15: Greenways - ongoing. 07/09/15: Knights Close – posts/bollards have been erected on the grass verges to stop damage to grass, parking matters still ongoing. 02/11/15: concerns that CBC does not have any plans to improve or change the parking. Cllr. Janes to investigate further. 07/12/15: Cllr. Janes asked to follow up. 04/01/16: See minutes page, 1636, item 3 (• 1) 01/02/16: See minutes page, 1641, item 3 (3.1)
01/06/2015	30mph Speed Sign: Harling Road/ Bower Lane. CBC previously agreed to the sign being moved past the junction with Dunstable Road. Still waiting.	Cllr. Janes to follow this up. 07/09/15: CBC have erected new mileage signs, however they have been erected in the wrong place. Cllr. Janes to follow this up. 07/12/15: Cllr. Janes asked to follow up. 04/01/16: Cllr. Tomkins has spoken with area team responsible for signage; they have confirmed the signs will be relocated to new position. Awaiting final completion before removal of action point. 05/12/16: Clerk to chase for a response on the moving of the sign, Cllr. Janes to let Clerk have contact name/email.
07/11/2016	Increased Traffic through Eaton Bray	Cllr. Janes to look into and raise the Parish Council's issues regarding the increase of traffic through Eaton Bray since the implementation of the traffic calming measures in Totternhoe. 05/12/16: still awaiting a response, Cllr. Janes to chase.
08/12/2016	Church Lane flooding	07/11/16: concerns were raised with Cllr. Janes to look into and respond accordingly. 08/12/16: no response received, Cllr. Janes to chase.

Clerk/Cllr. Janes

Cllr. Janes

Cllr. Janes

- (2) Bedfordshire Police: www.bedfordshire.police.uk
No matters arising.

(8) PLANNING REPORT: November 2016

- (8.1) Consultation – proposed telecommunication base station at Westrope Brothers, The Rye, LU6 2BQ: No objection.

(8.2) Planning Applications received:

NOVEMBER 2016		
Application	Planning Location/ Development	Comment
(1) CB/16/05250	The Paddocks, Springfield Rd, LU6 2JT / Demolition of existing barn & workshop, and construction of residential dwelling.	No Comment. Subject to normal planning conditions
(2) CB/16/05383	4 Eaton Park, LU6 2SR / single storey rear extension	No Comment. Subject to normal planning conditions
(3) CB/16/05258	2 Totternhoe Road, LU6 2BD / Conversion of existing garage to study	No Comment. Subject to normal planning conditions

(9) BUSINESS MATTERS

- (1) Neighbourhood Plan (NP): The NP Working Group is now working alongside the consultant. Cllr. Wigley to forward to Clerk the monthly NP update for focus. Agreed.

Cllr. Wigley/Clerk

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| (2) <u>Lease – Tennis Club</u> : Matter ongoing. | |
| (3) <u>Events/Village Enhancements</u> | |
| (9.3.1) <u>Tree planting</u> : CBC is due to be completing this work, date to be confirmed. | |
| (9.3.2) <u>Christmas 2016</u> : | |
| (i) Carols & Brass Band: dated booked, Friday 23 rd December, 7:30pm at the Three Corners moving to The White Horse at around 8:15pm. Clerk to place notices on facebook and notice boards, Cllr. Simkins to organise banner. All agreed. | Clerk/
Cllr. Simkins |
| (ii) Church – flagpole: the Council were updated on the response from the Church, it was proposed that Cllr. Simkins to go back to the Church for further clarification of the decision. All agreed. | Cllr. Simkins |
| (iii) Christmas Wreaths: All are now in place. The Council thanked Cllr. Spicer for his work. It was proposed that once the wreaths are removed in the new year the Council trial hanging baskets, initially at the Three Corners. All agreed. | |
| (4) <u>Ground Maintenance Contract 2017-2020</u> : The tender/contact was put to the Council. It was proposed to agree to the amendments and send out the document to contractors for Tender quotation. All agreed. Clerk to action accordingly. | Clerk |
| (5) <u>HGV 7.5T Weight Restrictions</u> : Awaiting response to Council's email. Clerk to chase. Agreed. | Clerk |
| (6) <u>Wind Turbines</u> : With a potential Wind Turbine application being made for the parish, for which the Council was made aware, it was proposed that the Council also fully support the objections to a Wind Turbine in Checkley Wood. Clerk to respond. All agreed. | Clerk |
| (7) <u>Speedwatch</u> : Matter ongoing. Cllr. Owens to take over the responsibility of this group. Agreed. | Cllr. Owens |
| (8) <u>Car Park Markings</u> : Matter ongoing. | |
| (9) <u>Quotations</u> : Quotations presented to the Council: | |
| (i) Bower Lane Cemetery: All agreed. | |
| (ii) The Rye play area: All agreed. | |
| (iii) School Lane play area/equipment: All agreed. | |
| (iv) It was proposed that the Council also obtain an additional quotation for the work to play equipment that requires sanding and repainting. All agreed. Cllr. Conner/Clerk to action. | Cllr. Conner/
Clerk |
|
(10) REPORTS | |
| (1) <u>Chairman's Correspondence</u> : | |
| The following were read to Councillors: | |
| (1.1) Email regarding the alleged potential development of 300+ houses in the parish; read to Councillors, Cllr. Wigley to respond on behalf of the NPWG. All agreed. | |
| (1.2) Email from developer regarding future proposals within the parish; read to Councillors. Having discussed this matter at their meeting, the Council are unable to take a stance on a particular site and are therefore unable to support your proposed meeting. Clerk to respond. All agreed. | Clerk |
| (1.3) Consultation – BT payphone removal: The Council proposed to disagree to the decision of CBC; there are only two payphones within the parish, a community/village asset that needs to be retained. One in a central position and the other in a location near elderly residents. With very poor/non-existent phone sign the Council believe it is very important to keep these payphones. Clerk to respond. All agreed. | Clerk |
| (2) <u>Clerk's Report</u> : | |
| (2.1) Circulation/read file handed out to Councillors. | |
| (2.2) <u>Church Lane – planning notice</u> : The Councillors were shown the response from CBC regarding their enquiry with CBC. The Council would like a full detailed copy of this application and to understand if this application would mean that the public footpath would be removed. Clerk to action. All agreed. | Clerk |
| (3) <u>Coffee Tavern (CT)/Cottage</u> : No matters to report. | |

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- (4) Cemetery: No matters to report.
- (5) Finance: draft copy of budget presented to the Council. It was proposed Clerk to make relevant changes and present to Councillors ready for final sign-off the Council meeting on the 9th January 2017. All agreed.
- (6) Working Groups: No matters to report.

Clerk

(11) ACCOUNTS: TO RESOLVE TO PAY NOVEMBER 2016; Presented to council - all agreed.

MONTHLY PAYMENTS: NOVEMBER 2016	
Contractor: Ground Maintenance	£1,287.60
Contractor: Village Handyperson	£330.00
Village enhancements: Christmas 2016 – main trees lights	£120.05
Village enhancements: Christmas 2016 – The Coffee Tavern trees/lights	£43.00
Village enhancements: Christmas 2016 – 2x 20ft Christmas trees	£288.00
Maintenance: War Memorial	£75.00
Salaries: Council staff	£847.07
HM Revenue & Customs (PAYE/NIC)	£42.27
TOTAL Monthly Outgoings	£3,032.99

(10) NEXT AGENDA

- Items for the next Council Meeting Agenda MUST BE SUBMITTED to the Clerk NO LATER THAN Friday 30th December 2016. Please note items submitted after this date will not be included in the January 2017 agenda and will be deferred to the Council Meeting scheduled in February 2017.

All Councillors

The meeting closed at 9:57pm

Next meeting/s to be held:

- Monday 9th January 2017, from 7:30pm at The Coffee Tavern (1st floor)
- Monday 6th February 2017, from 7:30pm at The Coffee Tavern (1st floor)