

EATON BRAY PARISH COUNCIL

Telephone: 01525 221464 - Email: clerk@ebpc.co.uk - Website: www.ebpc.co.uk

Minutes of Meeting of Eaton Bray Parish Council

Held on 6th February 2017 at The Coffee Tavern

PRESENT (PC = Parish Council)	Cllr. N. Cartwright (Chairman) Cllr. J. Conner	Cllr. Spicer Cllr. G. Wigley
IN ATTENDANCE	Heidi Head (Parish Clerk)	
ALSO PRESENT	General Public x22 Cllr. Ken Janes	

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr Simkins and Cllr. Windmill.

2. PARISH COUNCILLOR VACANCY

No residents came forward for the position, Clerk to re-advertise. All agreed.

Clerk

3. SPECIFIC DECLARATION OF INTEREST

- Item 9(2) - Cllr. Wigley.

4. PUBLIC OPEN FORUM

Points brought to the attention of the Parish Council

- What is the explanation for the notice in Church Lane, adjacent to the public right of way; the notice and map posted on site are there to notify the public that the landowner owns the land outlined on the map and doesn't intend to create any additional rights of way over their land; current rights of way are unaffected. It does not require any action on behalf of the public but is simply for information purposes and to comply with the legislation set out by the government. The Council will be placing in Focus details explaining the notice.
- Does the Council have detail regarding the outline planning for land adjacent to Eaton Park/how does this affect the Neighbourhood Plan; the plan is currently being put together, to date details have not been finalised. The Council will require more input from villagers so if able to help please contact the Parish Clerk with your contact details. The NP Steering Group will be carrying out consultations with residents to find out what wants/need for the village. The Council has seen no more detail regarding the outline planning than has been put forward to villagers; comments cannot be put forward to CBC until an application is submitted. Residents can put forward comments to Pegasus by 14th February 2017.
- With regards to the proposed site residents wanted it noted that this is an area that suffers from water surface flooding; the Council wished to remind residents to take photo evidence of any issues regarding proposed land/sites which can then be used as actual evidence of issues.

5. SIGNING OF THE MINUTES FOR EATON BRAY PARISH COUNCIL, 09/01/2017

It was agreed unanimously to accept the minutes of the Meeting of Eaton Bray Parish Council held on 9th January 2017, the Chairman signed the minutes.

6. MATTERS ARISING FROM EATON BRAY PARISH COUNCIL MINUTES (for information)

(6.1) Increased traffic Eaton Bray/High Street (09/01/17) - to look into implementing a speedwatch tracker, Clerk to contact Highways regarding installation procedures. Suggested roads – Totternhoe Road, Bower Lane, Northall Road.

(6.2) The Rye – fixed bollard (09/01/17) – Cllr. Spicer to look into options available and to contact the Council's Ground Maintenance contractor regarding width check.

(6.3) Electric Supply/Market Square (09/01/17) – Cllr. Janes to look into who is dealing with

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this at CBC as Cllr. Spicer has not received a response to date.

7. REPRESENTATIVES

- (1) Central Beds Council (CBC): www.centralbedfordshire.gov.uk

Cllr. Janes was in attendance.

(7.1.1) Church Lane – flooding issues; a meeting was set up with resident to go through flooding issues, matter being resolved.

(7.1.2) Highways: 30mph signage – Bower Lane/Harling Road; Cllr. Janes forwarded CBC contact booklet to Clerk for information.

EATON BRAY PARISH COUNCIL LOG		
(item removed when matter resolved)		
EBPC reports to Central Bedfordshire Council		
Date raised	Matter Raised/description	Response/Outcome
03/03/2014	Greenways & Knights Close / parking problems and damage to grass areas.	CBC has agreed on improvements to Greenways. Waiting for details. Cllr. Janes to follow this up. 07/09/15: Greenways - ongoing. 07/09/15: Knights Close – posts/bollards have been erected on the grass verges to stop damage to grass, parking matters still ongoing. 02/11/15: concerns that CBC does not have any plans to improve or change the parking. Cllr. Janes to investigate further. 07/12/15: Cllr. Janes asked to follow up. 04/01/16: See minutes page, 1636, item 3 (● 1) 01/02/16: See minutes page, 1641, item 3 (3.1) 09/01/17: no funding available, matter on hold.

(8) PLANNING REPORT: January 2017

- (8.1) Outline planning – land adjacent to Eaton Park, Eaton Bray: see minutes page 1692, item 4, point 3 & 4.

- (8.2) Planning Applications received:

JANUARY 2017		
Application	Planning Location/ Development	Comment
(1) CB/17/00072	31 Moor End, LU6 2HN / 2x storey side extension with pitch roof	No Comment. Subject to normal planning conditions
(2) CB/17/00251	Moor End Farm House, High Street, LU6 2DW / listed building consent; single storey timber orangery	No Comment. Subject to normal planning conditions
(3) CB/17/00360	Telecommunications sub-station, The Rye	No Comment. Subject to normal planning conditions
(4) CB/TRE/17/00027	TPO work to trees / The Vicarage, 11 High St.	No Comment. Subject to normal planning conditions

(9) BUSINESS MATTERS

- (1) Neighbourhood Plan (NP): It was proposed that the Council respond to Edlesborough Parish Councils NP consultation, recommended response: “ ... Eaton Bray Parish Council has no objections to the proposals, Eaton Bray Parish Council ask that Edlesborough Parish Council keep them update on progress, Eaton Bray and Edlesborough are close neighbours and any future development will have an effect on each other, we have a shared doctors surgery in Cow Lane, similar traffic problems, we both suffer from poor drainage and flooding etc. We see the need to stand back and view future expansion across the two villages ... We would however welcome an increase in parking around the Cow Lane surgery.” Cllr. Wigley/Clerk to put together full response and forward to Edlesborough PC. All agreed.

Cllr.Wigley/
Clerk

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(2) <u>Lease – Tennis Club</u> : Matter ongoing.	
(3) <u>Events/Village Enhancements</u> Item to be brought forward to March meeting.	March PC
(4) <u>Parish Trees</u> : Cllr. Spicer has put together draft Tender, proposing to look at carrying out work to trees in phases. Clerk to type up formal tender and send out to Contractors for quotations. All agreed.	Clerk
(5) <u>Speedwatch</u> : No matters to report.	
(6) <u>CBC Grass Cutting</u> : It was raised with the Council the good quality grass verge cutting by CBC, outside 30mph limit, and it was proposed the Council write to CBC expressing how happy they are with the quality of this work. All agreed. Clerk to action.	Clerk
(7) <u>Quotations</u> : No matters to report.	
(10) REPORTS	
(1) <u>Chairman's Correspondence</u> : The following were read to Councillors:	
(1.1) Email – EB Bloomers, approval to site a bedding trough at The Rye triangle; as long as the trough is not too high to cause problems with road visibility, i.e. 600mm, it was recommended to approve this proposal. All agreed.	Clerk
(1.2) Email – St. Mary's Village Carnival, Council Stall? It was proposed a stall be set up by the Council with use by the Neighbourhood Plan Steering Group. All agreed.	Clerk
(1.3) Email – Autism Bedfordshire; read to Councillors. Quotas for donations/grants have been met for the financial year.	
(1.4) Email – CBC, update on BT public phone box; read to Councillors - the consultation has been completed, it was agreed to retain the public phone box at the entrance to Wallace Drive with the removal of the box from Knights Close.	
(1.5) Email – Totternhoe Parish Council, development to the East of Leighton Buzzard; the Council to respond to TPC, expressing worry for increase of traffic in area and to ask what measures TPC are recommending be in place to reduce risk of traffic for Eaton Bray, Edlesborough and Totternhoe – areas known to be high volume areas for traffic/diversions. All agreed. Clerk to action.	Clerk
(1.6) Invitation – opening of Town & Country Estate Agents office, Edlesborough; read to Councillors.	
(2) <u>Clerk's Report</u> :	
(2.1) Circulation/read file handed out to Councillors.	
(2.2) <u>Eaton Bray Annual Parish Meeting and Annual Meeting of Eaton Bray Parish Council</u> : date confirmed as Monday 8 th May 2017 from 7:00pm.	
(2.3) <u>Town & Parish Council emergency planning meeting, Wednesday 22nd February 2017</u> : Cllrs. Owen and Cartwright to confirm to Clerk attendance.	Cllrs. Owen/ Cartwright
(2.4) <u>The Rye bin</u> : damaged by fire, Clerk requested approval for replacement. All agreed. Clerk to action.	Clerk
(2.5) <u>Clarification on HGV restrictions through Eaton Bray</u> : training vehicles are currently exempt from ruling.	
(2.6) <u>Letter from resident regarding Cllr. Janes telephone number/email</u> : new contact number for Cllr. Janes is 07767-496823. Copy of resident's letter handed to Cllr. Janes for information/action.	
(2.7) <u>Attendance at Gypsy/Traveller Focus Group Meeting</u> : Cllr. Spicer proposed to attend the meetings on behalf of the Council. All agreed.	
(2.8) <u>FOI Information</u> : data to be requested in relation to information for the Neighbourhood Plan, Clerk to respond, "... further to discussions on behalf of the Neighbourhood Plan Steering Group, further questions have arisen and ask for this data under the FOI." All agreed.	Clerk
(2.9) <u>Green Planning Issues</u> : Matter to be looked in further, including availability for funding. All agreed.	

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- (3) Coffee Tavern (CT)/Cottage: The Building Registration Certification for the replacement windows has been issued. Works to the car park are to start in the next few weeks. Cllr. Spicer/CTT to look into option of a bollard at the entrance to the car park to stop non-hall users using the area for general parking. All agreed.
- (4) Cemetery: No matters to report.
- (5) Finance: No general matters to report.
- (6) Working Groups: No matters to report.

Cllr. Spicer

(11) ACCOUNTS: TO RESOLVE TO PAY JANUARY 2017; Presented to council - all agreed.

MONTHLY PAYMENTS: JANUARY 2017	
Contractor: Ground Maintenance	£1,287.60
Contractor: Village Handyperson	£160.00
Village enhancements: bedding plants/bulbs	£29.99
Neighbourhood Plan: consultancy fees	£2,670.00
Salaries: Council staff	£826.47
HM Revenue & Customs (PAYE/NIC)	£39.53
TOTAL Monthly Outgoings	£5,013.59

(10)NEXT AGENDA

- Items for the next Council Meeting Agenda MUST BE SUBMITTED to the Clerk NO LATER THAN Friday 24th February 2017. Please note items submitted after this date will not be included in the March 2017 agenda and will be deferred to the Council Meeting scheduled in April 2017.

All Councillors

The meeting closed at 9:30pm

Next meeting/s to be held:

- Monday 6th March 2017, from 7:30pm at The Coffee Tavern (1st floor)
- Monday 3rd April 2017, from 7:30pm at The Coffee Tavern (1st floor)